

CHATTISHAM & HINTLESHAM PARISH COUNCIL
MINUTES of the Parish Council Meeting held via Zoom on
On 16th April 2020 at 7.30pm

PRESENT:

David Marsh (Chair)	Roy Carter
Ian Bryce	Les Cole
Peter Eaton	Diane Chase
Stephanie Coupland	Chris Leney
John Whyman	Ben Cox
Jamie Bostock	

APOLOGIES: None

IN ATTENDANCE:

Jo Brown (Clerk)
1 member of the public

The Chair Announced that the meeting is being recorded and welcomed everyone to the first ever official virtual meeting.

CHPC142/-19 – TO AMEND THE STANDING ORDERS TO INCLUDE THE ABILITY TO HOLD VIRTUAL MEETINGS IN LINE WITH THE LOCAL AUTHORITIES (CORONAVIRUS FLEXIBILITY OF LOCAL AUTHORITY MEETINGS) REGULATIONS 2020 DATED 4TH APRIL 2020

This was proposed by John Whyman and seconded by Peter Eaton, all were in agreement

CHPC143/19- TO APPROVE THE MINUTES OF THE MEETING HELD ON 12TH MARCH 2020

The minutes of the meeting held on the 12th March 2020 had been circulated to all councillors and were proposed as a true record by Les Cole and seconded by Diane Chase. The minutes will be signed by David Marsh at the next face to face meeting.

CHPC144/19 – DECLARATION OF INTERESTS

There were no declarations made

CHPC145/19 – POSTPONEMENT OF ANNUAL GENERAL MEETING AND ANNUAL PARISH MEETINGS AS PER THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS)

The chair updated the council on the policy advising them that all Annual General Meetings and Annual Parish Meetings can be postponed until May 2021. The council agreed to postpone the Annual Parish Meetings but to hold the Annual General Meeting of the Parish Council via Zoom in May 2020. Also to let the Clerk know in advance of the meeting if Officers or Representatives wish to stand down or change preference. This was proposed by Stephanie Coupland and seconded by Diane Chase, all were in agreement.

CHPC146/19 – TO DISCUSS AND AUTHORISE NEW PAYMENT PROCEDURE

It was agreed to allow the clerk to make payments electronically instead of writing cheques for payments that are approved at meetings during the Covid 19 pandemic. It was agreed that the Chair David Marsh will take an overview of this. All were in agreement. The clerk to make sure this is available to access.

Clerk

CHPC147/19 – COUNTY COUNCILLOR & DISTRICT COUNCILLOR’S REPORTS

Councillor Hudson sent the March monthly Parish Newsletter and an email which have been circulated to the Councillors prior to this meeting. The question had been asked in advance as to when the extended closure of the A1071 and A1214 at Wolsey Grange is likely to happen now that the site is now closed due to Covid 19 pandemic. Cllr Hudson forwarded and email from Network Assurance Ipswich confirming the works has no definite dates for when work will resume but there will be approximately three weeks’ notice given. District Councillor David Busby send an email update which has been circulated to the Councillors prior to this meeting.

CHPC148/19 – COMMENTS FROM MEMBERS OF THE PUBLIC

A member of public raised their concerns that the recent planning application DC/20/00351 had been granted even though the Parish Council and local residents strongly objected. Also concerns were raised as the speed of traffic has increased and is excessive since the beginning of the lockdown. David Marsh confirmed that he is pushing Suffolk Highways to install the poles so that the VAS Sign can be moved.

CHPC149/19 – PLANNING

A concern was raised with regards to the recent granted application- DC/19/05320 2 Victoria Cottages, Duke Street, Hintlesham – it seems that there are 2 drawings on the application both showing different red lines one for 2017 and one for 2019. Rightmove are marketing the plot using the 2017 drawings – the clerk agreed to seek clarification

Clerk

Since the Agenda was published a planning application has been received for Charity Farm, Chattisham – the clerk will seek clarification as this looks like it is an agricultural application and also ask for an extension.

Clerk

CHPC150/19 – REPORTS FROM PARISH COUNCILLORS

Les Cole reported that he has received confirmation that Suffolk Police are gifting us with a Speed Gun kit. He has also had 2 residents asking to join the Speedwatch team. Due to the current situation there are delays at present. The VAS Sign is operational in Duke Street, Hintlesham and the data captured will be circulated via email to Councillors and Speedwatch team members. David Marsh thanked Les Cole for his work on the sign. Stephanie Coupland has been walking a lot of the footpaths and they are being well used, although concerns have been raised as people are cycling on the footpaths and some of the signs have fallen over. Also reports of people just wondering off from the footpaths, and also asked people to keep dogs on lead. It was decided to put an article in The Link and on the website. John Whyman confirmed that the social club has furloughed its staff from 17th March 2020 until further notice and is reviewed every 4 weeks. Ben Cox reported that there are only 2 buses in the mornings, 3 in the evenings and none during the day. There is an updated timetable on line and are now updating the bus stops.

CHPC151/19– FINANCE

The following payments were proposed by Ian Bryce and seconded by Stephanie Coupland and approved:-

The online bank does not allow a one step authority so payments were made by cheque –

Mrs. Jo Brown	Clerks Salary & Exps	£166.34	Cheque No 101070
SALC	Membership	£354.82	Cheque No 101071
David Marsh	VAS Sign Expenses	£178.58	Cheque No 101072
St Elizabeth Hospice	Donation in memory of Nick Ridley	£100.00	Cheque No 101073

CHPC152/19 – CORRESPONDENCE RECEIVED

All have been circulated via email – The Clerk confirmed that Vertas have now confirmed that the contract is now cancelled as of 31st March 2020 and the Community Council are now able to engage with a new contractor.

CHP153/19 –ITEMS FOR THE NEXT AGENDA

AGM Officers & Representatives – it was agreed to notify the clerk prior to the AGM of any change

CHPC154/19 – DATE OF NEXT MEETING - AGM

Thursday 14th May 2020 7.30pm

Meeting closed at 8.04pm