

CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On 12TH March 2020 at 7.30pm

PRESENT:

David Marsh (Chair)	Roy Carter
Ian Bryce	Les Cole
Peter Eaton	Diane Chase

APOLOGIES:

John Whyman, Jamie Bostock, Chris Leney, Debbie Archer, Stephanie Coupland, Ben Cox, County Cllr Christopher Hudson & District Cllr David Busby

IN ATTENDANCE:

Jo Brown (Clerk)
5 members of the public

The Chair Announced that the meeting is being recorded

CHPC124/19- TO APPROVE THE MINUTES OF THE MEETING HELD ON 13th FEBRUARY 2020

The minutes of the meeting held on the 13th February 2020 had been circulated to all councillors and were proposed as a true record by Ian Bryce and seconded by Les Cole. The minutes were duly signed by David Marsh

CHPC125/19 – DECLARATION OF INTERESTS

There were no declarations made

CHPC126/19 – MATTERS ARISING FROM THE MINUTES DATED 13th FEBRUARY 2020

CHPC113/19 – The clerk confirmed County Cllr Hudson has confirmed he will send a report on the Orwell Bridge

CHPC127/19 – COUNTY COUNCILLOR & DISTRICT COUNCILLOR'S REPORTS

Councillor Hudson sent the February monthly Parish Newsletter and this has been circulated to the Councillors prior to this meeting.

District Councillor David Busby sent his apologies but sent a newsletter which has also been circulated to the Councillors prior to this meeting.

The chair updated the council that we are unable to hold conference calls at the moment but the clerk was trying to arrange a call with Cllr Hudson this evening but not able to set up a speaker to enable this.

CHPC128/19 – COMMENTS FROM MEMBERS OF THE PUBLIC

Thanks was given to the organisers of the Chatfest in Chattisham Church last week as it was a brilliant evening. Haydon Wilding gave a quick update on the website as he attended the HCCC AGM earlier in the week. The general thinking is to have one website going forwards. Speedcheck was held on 2nd March there were 16 offenders and partially impaired due to a bin collection lorry. The question was asked as to why the public are not allowed to raise issues when discussing planning applications. The chair explained that this is the protocol that the public section is at the beginning of the meeting and this is national governance and the members of public were advised to contact their local Parish Councillor prior to meetings.

CHPC129/19 – PLANNING

There were no planning issues to discuss

CHPC130/19 –SET THE DATES FOR THE 2020 ANNUAL PARISH MEETINGS

A discussion was held on the holding of the Annual Parish Meetings due to the Coronavirus and the changing situation and it was decided to confirm the dates as Hintlesham meeting on Thursday 9th April 2020 at 7pm and Chattisham on Thursday 16th April 2020 at 7pm. This was proposed by Les Cole and seconded by Roy Carter. Diane Chase offered to arrange the Chattisham booking.

CHPC131/19 – REVIEW OF RECORDING OF THE MINUTES

It was decided to postpone this to the next meeting and the clerk to research a policy and principle and guidelines

Clerk

CHPC132/19 – VAS SIGN UPDATE

David Marsh reported that we now have the signed agreement with Suffolk County Council but we are still waiting for the final positioning of the poles. David will follow this up with the Cabinet Member of roads at Suffolk County Council to try and move things along a bit quicker. David had the sign with him and a bag for protection that has been made for use when being transported.

CHPC133/19 – WEBSITE WORKING PARTY

The clerk reported that the website working party had a meeting recently. It was agreed that Haydon Wilding would attend the HCCC AGM which he did and not received much resistance. We are looking at policy wording, but waiting for confirmation of agreement for one Website for the village until this has been agreed we are not able to go forward further. The main concerns from the community council is if their booking system will work but Haydon is looking at this. He has already been working on the website in the background making it more prominent on the web. We are also looking to see if One Suffolk remain as hosts or change going forwards

CHPC134/19 – GRASS CUTTING ANNUAL CONTRACT REVIEW

The Community Council would like to change the grass cutting arrangements as they are unhappy with the service they receive. They would like to take on the responsibility for the contractor and payment. There is a long standing arrangement that the Parish Council pay for the grass cutting and they apply for the grant annually. The clerk has contacted Vertas as the contract expires on 31st March 2020 but the contract states a six month notice is required, and needs confirmation of this is required. The grass cutting has been included in the budget for 2020/2021 but going forwards the Community Council will need to apply each year for a grant.

Clerk

CHPC135/19 – VULNERABLE PEOPLE POLICY & EMERGENCY PLAN

The clerk had circulated the Burstall Village Emergency Plan for information and it was decided that this was very comprehensive. It was discussed as to if we should have a list of vulnerable people and also a list of those who wish to help. A detailed discussion was also held on the holding of peoples information in relation to GDPR. It was decided to put an article in The Link asking for residents to look out for neighbours and also an article with Emergency Contact information yearly. Les Cole offered to do this.

Les Cole

CHPC136/19 – COMMUNITY GOVERNANCE REVIEW UPDATE

The clerk updated the council that no action is required at the present time.

CHPC137/19 – REPORTS FROM PARISH COUNCILLORS

David Marsh attended the Community Council AGM and gave a report. Ian Bryce raised concerns regarding the fallen trees at the Hintlesham Hall entrance, the clerk confirmed she has chased this up. Diane Chase reported that pot holes are not being dealt with especially on the C roads and is

monitoring these. Les Cole reported that there has been no Speedwatch in the village this year and that the Speedwatch Co-ordinator in Hadeigh has not been lending out the speed gun and had asked about contributions towards costs. The clerk confirmed that two payments of £200 have been paid out in 2012 and 2017. Les has found that Norfolk Constabulary as getting new speed guns and have some available, Les has asked them to provide details to obtain a recycled gun or purchase a new one.

CHPC138/19– FINANCE

The following payments were proposed by Ian Bryce and seconded by Les Cole and approved:-

Mrs. Jo Brown	Clerks Salary & Exps	£143.40	Cheque No 101067
Babergh DC	Litter & Dog Bin Emptying	£182.40	Cheque No 101068
Suffolk County Council	Annual Streetlights	£267.35	Cheque No 101069

Les Cole reviewed the expenses to budgets report for April 2019 to February 2020

CHPC139/19 – CORRESPONDENCE RECEIVED

Copdock & Washbrook Neighbourhood Plan – this was their pre-submission consultation
Email received from Holly Hume who has taken over covering our area as Archant Reporter and to contact her with any news or information – it was decided to invite Holly to attend one of our meetings

Clerk

CHP140/19 –ITEMS FOR THE NEXT AGENDA

Recording of the minutes
Vulnerable People Policy & Emergency Plan

CHPC141/19 – DATE OF NEXT MEETING

Thursday 9th April 2020 7.30pm

Meeting closed at 8.18pm