

**CHATTISHAM & HINTLESHAM PARISH COUNCIL**

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall  
On Thursday 11<sup>th</sup> April 2024 at 7.30pm

**PRESENT:**

Ben Cox	Ian Bryce	Les Cole
Caroline Bates	Peter Eaton	Debbie Archer
Diane Chase	Jim Hammond	Choose an item.
Trevor Martin	Jamie Bostock	Choose an item.

**APOLOGIES:**

Stephanie Coupland, John Whyman

**IN ATTENDANCE:**

Liga Sendall (Parish Clerk)  
2 members of the public were present,

The Chairman welcomed everyone to the meeting. Cllr Jim Hammond kindly agreed to submit the report for the Village Link this month.

**CHPC710/24– APOLOGIES FOR ABSENSE**

Apologies were received from Cllrs Coupland and Whyman prior to the meeting.

**CHPC711/24– TO APPROVE THE MINUTES OF THE MEETING DATED 14<sup>th</sup> March 2024**

The minutes from the 14<sup>th</sup> March 2024 meeting had previously been circulated to all Parish Councillors via email. The Chairman asked if everyone present was happy with the minutes. Cllr Bryce proposed minutes and Cllr Bates seconded them. The minutes were signed by the Chairman at the end of the meeting.

**CHPC712/24– DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA**

The Chair asked if there were any declarations of interest for any items on the agenda. Cllrs Ian Bryce and Jamie Bostock signed the interest book regarding NG pylons.

**CHPC713/24– MATTERS ARISING FROM MINUTES DATED 8<sup>th</sup> and 15<sup>th</sup> February 2024**

The Chair asked council members if they had any matters arising from the minutes. No matters raised.

**CHPC714/24– ADJOURNMENT FOR REPORTS FROM COUNTY AND DISTRICT COUNCILLORS AND COMMENTS FROM MEMBERS OF THE PUBLIC.**

Councillor John Whyman circulated his report prior to the meeting and it had been distributed to all Council members together with the agenda.



District Councillor  
Report - April 24.doc

The Chairman read out the report

Main points – 19<sup>th</sup> June meeting is the next meeting, which will be held at Hintlesham Hall.

Police and crime commissioner vote.

Pylons objection issued by the district council.

Carparking consultation has closed.

Members of public.

The Chair invited members of the public to express their points. Public had no comments to add. Public meeting closed.

**CHPC715/24-PLANNING**

All planning applications had been sent to parish councillors with the agenda prior to the meeting. The Cole introduced this section.

Cllr Bostock left the meeting for one planning point.

**DC/24/00944**

[Hybrid Application. Outline application for 5no self-build dwellings \(Access to be considered\). Full planning application for a greenkeeper's building \(following removal of the existing building\). - Hintlesham Golf Club George Street Hintlesham IP8 3JG](#)

Cllr Eaton opened this section, explains that hybrid application put forwards previously was rejected due to more than minimal impact. It is outside of settlement boundary of the village.

This planning application is different, also promised to plant 1000 trees as a benefit of the parish.

Different planners are submitting this application. The historic application had issues with voting.

No appeal was raised at the time.

Not a lot of detail included in the application in relation to houses, only amount of bedrooms has been noted.

Previous English Heritage comment was noted.

Councillors discuss the application including the vehicular access, the land and previous comments on historic application. As well as the plan being outside the village settlement area.

No objection to new greenkeepers cottage from anyone.

Everyone in agreement in submitting the previous report. 7 votes for, Cllr Bryce abstaining from the vote.

**DC/24/01559**

[Householder application – Conversion of part of existing outbuilding to form accessible residential annexe and erection of cart lodge – The Old Rectory The Street Chattisham Ipswich IP8 3PY](#)

Cllr Bostock returned to the meeting.

Cllrs discussing the proposed plans.

Cllr Bryce suggests that a site meeting may be a good idea on occasions like this when it is more difficult to visualise either the location or plans.

It doesn't affect any other properties.

Chair asks if Cllrs want to do a site visit before making a decision – Cllrs decline.

No objection, other than restriction to be developed as a separate living accommodations – with condition to not be sectioned or sold separately.

**CHPC716/24– NEIGHBOURHOOD PLAN**

No update at the moment. There is a representative in the village, but not in attendance to the current meeting.

**CHPC717/24- CIL EXPENDITURE**

The Chairman introduced the agenda item. Asked if everyone had a chance to look at the plan.

- Proposed contribution towards accessible path to church
- Contribution towards HCCC towards PV panels
- Contribution towards HCCC toward all-weather table tennis
- Contribution towards a zip line

Cllrs discussing the proposed suggestions.

Two lots of SIL money, parish would be able to build access to the church. Chair asks what we think is the reasonable amount to offer to the church.

The cost has been around £25,000 but a lot of this money has been donated.

Cllr Debbie Archer proposed to give £1000 Cllr Bryce seconds £1000 donation. All in agreement, To be added to the next meeting agenda to approve.

Remove the PVA Panels from the proposal.

Remove the contribution to zip line from the proposal.

Remove the table tennis table for now.

Chair confirmed that current Infrastructure priorities are village gate proposal. Confirms will have a proper costing at the next meeting.

Additional VAS sign poles get discussed.

Cllr Chase asks if speed watch is still required. The Chair explains it sends a different message. As the signs only flash with the light. Speed Watch are able to send out a letter. Current signs record traffic volumes and speed etc, just not the vehicle registrations.

The date can be used more in planning – suggested by Cllr Eaton.

Cllr Cole suggests to purchase two additional signs.

Previously proposed £5000 to playing hut to be removed for the time being.

Cost of printing and cost of PPP – printing, paper, some room hire, £4000.

Suggestion to provide signs near school that show 20mph speed. Cllr Cole mentions the meeting at the school. '20 is plenty' not enforceable at the moment. Suggested flashing signs at one side of the road, If using PV solution to the signs, using the same poles that are there already. It is on Highways land. Form signed by the residents may be required.

Estimated cost is £2200 Each sign.

#### **CHPC718/24- PPP UPDATE**



People and Places  
Plan for Hintlesham a

Cllr Caroline Bates opens this part of the meeting.

PPT document circulated before the meeting.

Those involved have been to several meetings. There is a lot of benefit to having a Plan in place.

Key points: a lot of things have been done already, SIL money, Local resources and services, public spaces, the style of building, settlement boundaries and other relevant issues.

Opportunity to document questions and have the data available, that will be useful for planning or investment or anything else relevant.

Sponsor and a Working group are required.

Timescale – settlement boundaries will be reviewed this autumn. Proposal to use Link distribution system to distribute information to villagers.

The Chairman agrees to be a sponsor for the plan.

Cllr Eaton suggests he will speak with Community council and ask for volunteers for the project.

Need to be able to demonstrate that as much information is gathered as possible.

Main task is to ask people the question – what do you want your village to look like?

The chair asks if Cllrs are in agreement that PC wants to develop a plan. Opens vote – Unanimous Cllrs vote.

It is the only opportunity we have to put our suggestions.

**CHPC719/24– UPCOMING MEETINGS: CHATTICHAM VILLAGE, HINTLESHAM VILLAGE PC AGM**

6pm – Chattisham

7pm – Hintlesham

7:30 - PC AGM

County councillors report, District councillors report, School report, Annual report for the happenings in the last year will be covered in the above meetings.

**CHPC720/24– FINANCE**

The Chairman read out the items on the finance section of the agenda;

Clerks salary and expenses- £195.78

Street lighting, Suffolk CC - £ 495.31

New and Refurbished notice boards - £ 685.00

It gets mentioned that new notice boards will need a treatment every couple of years, so additional cost to be allocated.

It was agreed on block that the finance items be paid Cllr Hammond proposed and Cllr Archer seconded. Agreed by all.

**CHPC721/24– REPORTS FROM PARISH COUNCILLORS**

Cllr Diane Chase informs that two panes of glass have been broken in Chattisham phone box. Unclear if it is vandalism or from wind damage.

The chair suggests he has already got an approximate price £40. They require toughened glass. Will double measure and purchase, these should be available next Friday.

Cllr Chase says that Police forum have requested if they can have the net meeting at Community Hall on 19June 7:30. Mentions everyone is welcome to attend.

Cllr Peter Eaton mentions about meeting on 26<sup>th</sup> of April. It is Norwich to Tilbury line public meeting. Some passing places on roads have been destroyed by lorries. Such as Priory road where urgent repairs are required. Suggests to ask for an answer to County Councillor, if Cllr Hudson can do a site visit and write a letter requesting update. Now the Council should be able to know when exactly it can be repaired.

Introduces Suffolk Devolution Consultation. Suggests we ought to do one a joined Parish Council submission. Proposals to add this to next agenda.

No other reports from Councillors raised.

**CHPC722/24- CORRESPONDENCE RECIEVED**

All correspondence received by the council had been circulated to members prior to this meeting. Nothing further was introduced for discussion.

**CHPC723/24– ITEMS FOR THE NEXT AGENDA**

- Empowering Suffolk’s future – Suffolk devolution.

**CHPC724/24- DATE OF NEXT MEETING**

13<sup>th</sup> June 2024

The Chairman closed the meeting at 9:05 pm. – [Apologies from Cllr Coupland in advance for April and May meetings.](#)