

CHATTISHAM & HINTLESHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 12th September 2024 at 7.30pm

PRESENT:

Les Cole	John Whyman	Ben Cox
Caroline Bates	Jim Hammond	Choose an item.
Debbie Archer	Peter Eaton	Choose an item.
Diane Chase	Trevor Martin	Choose an item.

APOLOGIES:

Stephanie Coupland, Jamie Bostock, Ian Bryce

IN ATTENDANCE:

Liga Sendall (Parish Clerk)
One member of the public was present

The Chairman welcomed everyone to the meeting. Cllr Chase kindly agreed to submit the report for the Village Link this month.

CHPC767/24– APOLOGIES FOR ABSENSE

Apologies were received from Cllrs Coupland, Bryce and Bostock prior to the meeting.

CHPC768/24– TO APPROVE THE MINUTES OF THE MEETING DATED 11th July 2024

The minutes from the 11th July 2024 meeting had previously been circulated to all Parish Councillors via email. The Chairman asked if everyone present was happy with the minutes. Cllr Bates proposed minutes and Cllr Cox seconded them. The minutes were signed by the Chairman at the end of the meeting.

CHPC769/24– DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA

The Chair asked if there were any declarations of interest for any items on the agenda. No declarations of interest raised.

CHPC770/24– MATTERS ARISING FROM MINUTES DATED 11th July 2024

The Chair asked council members if they had any matters arising from the minutes. No matters raised.

Two items from the chair. The Chair has attempted to contact Mr Carter regarding hedge near Chattisham play area (ref CHPC763/24 report from Cllr Martin). No response received as of yet. Cllr John Whyman called to Mrs, the other neighbouring resident, but has not had any success in meeting them. The item is still pending.

Other item – Will contact Robert Smith, have agreed the date to discuss potential improvements on the hall. Does not have information on the proposals yet on the improvement but will discuss potential of converting the grass verge into parking. Noted that disabled parking needs to be as close to facility as possible.

CHPC771/24– ADJOURNMENT FOR REPORTS FROM COUNTY AND DISTRICT COUNCILLORS AND COMMENTS FROM MEMBERS OF THE PUBLIC.

No report from County councillors.
Cllr Hudson has moved to Reform.

District council report -Cllr Whyman introduces the report.
This has been circulated before the meeting.

“District Councillor Report (September 2024)

Dear Councillors,

I hope everyone has enjoyed their summer break and the glorious, but somewhat dry weather. Keeping my newly plated hedging and vegetable garden has been a challenge...!

Summer has been quiet on the council front. I’ve spent some time doing visits to Capel and other parish’s with ‘domestic/local’ issues including a couple of planning enforcement matters and maintaining my library morning residents’ surgeries.

Our new government is starting to make its agenda known for local government and their expectations of us. I suspect there are quite a few issues that will manifest themselves over the period leading up to the end of the year, not least, what changes will be made to planning through the NPPF. This will inform the out-turn from our ‘call for sites’ and the formulation of JLP part 2. I’m pleased we continue to progress our neighbourhood plan’s which will be an important element in informing BDC of the parish’s expectations on local development for the future

On other matters a few notes below on general community action themes as follows:

Babergh Notes

Following on from my additional roles, I’ve been involved with the review of the Planning Charter for Babergh along with joining up with colleagues from Mid-Suffolk District Council. The Planning Charter is our ‘rule book’ on delivering planning activity into the district in terms of timings, decision making ‘call in’ process and defining our approach and consideration.

I attended the BDC Cabinet meeting on 16th July where Cabinet considered the adaptation of the planning process in Babergh to improve decision making on listed buildings where residents are looking to make energy efficiency improvements to their properties. Cabinet also looked at and approved our approach to creating a ‘Social Value’ policy such that we continue to drive up, through our wider spend with organisations, additional elements of increased social value. Clearly, we wouldn’t wish to constrain our ability to obtain best value for council taxpayers, but we this will help us nudge and steer our ‘acquisitions’ in an increasingly ‘social value add’ direction. We also looked at reviewing and re-designing our approach to grants and their distribution.

Babergh planning committee met on the 24th July to consider the extension to the Assington Auto’s vehicle dismantling and recycling site. This item had been brought to committee as it was considered to be ‘controversial’ and, under current planning policy, wouldn’t be allowed. After a detailed presentation and careful and robust questioning by committee members, the application was granted. If members are interested, I’d be happy to share the decision-making position adopted for this case.

The joint BMSDC Overview and Scrutiny committee met on the 15th July. We considered the Western Suffolk Safety Partnership. The O&S committee reviews, Section 19 of the Police & Justice Act requires every local authority to designate a committee to scrutinise the activities of the crime and disorder partnerships and the activities of their partners.

I attended my first CIFCO board meeting on 18th July. Our ‘professional team’ dealing with strategic delivery of our business plan along with the ‘hands on’ tenancy management company are undertaking an exceptionally efficient process for CIFCO on our behalf.

As ever, I remain open to any members who would like to be briefed on specific anonymised examples of the council's work, in this area, please let me know. These meetings are also open to both parish councillors and members of the public wishing to attend either in person or online.

District Councillor Resident Surgeries

My regular meeting opportunity for residents in Capel library will be Tuesday 10th September at a slightly earlier time of 9.30 – 11.00am. The forward date for next month will be Tuesday 15th October 9.30 – 11.00am. No appointment is necessary, but if residents need more of a confidential chat, please let them know beforehand so I can arrange some privacy. I'm also available 'on demand' at the Capel PC office in conjunction with Julie Lawes (Capel PC Clerk & RFO) "

In summary: MPPF – post change in government has had few changes. Onshore wind is growing concern.

Government has increased housing expectation, Increase of 83%, 300 extra houses in district over the year. Potentially places that can sustain some additional homes and have well linked roads. The balance of government expectations is important. Not seen the specific detail yet, that is due to be received soon. Confirms the council has been achieving this number already.

Babergh mid Suffolk consultation – the approach Babergh are going to apply the criteria. Neighbourhood plan is very important as that will form part of the expectation. Being on the main road may affect the proposals. The infrastructure is important for the new developments.

Parking – cabinet put it though in August meeting. There have been some concessions on the free time. There will be charges, but probably not until October.

Members of public.

The Chair opened public meeting.

David says he came along to see situation on PPP. Mentions that two of the forms had some extra pages. Form was not particularly well laid out in paper format. Hopes a lot of people have filled it in. Interested to see what the rest of the village think.

Mentions discussion on Facebook about closing of Duke street. Says it would be good to give out the information to locals. Suggest that not much information is available on the website. Suggests that local PC could have a Facebook page.

Public meeting closed.

CHPC772/24-PLANNING

All planning applications had been sent to parish councillors with the agenda prior to the meeting. The Chairman introduced this section.

DC/24/03091

Hall Farm Cottage, Mill Lane, Chattisham, Ipswich, Suffolk, IP8 3PX, Householder Application - Erection of bridge connecting first floor of existing dwelling to roof void over garage block.

No comments got added to previous application and this has been approved yesterday. Appears some windows have been added and building materials changed. No comments to add.

DC/24/02809

Broadlands, Duke Street, Hintlesham, Ipswich, Suffolk, IP8 3QP, Householder Application - Erection of single storey rear extension to form annexed accommodation for family member and erection of front/side extension.

The chair explains location of the location. Reads out the correspondence received from the applicant shortly summarising the purpose of the proposed plan. Circulates the images of the proposal. Asks if anyone has any comments. Cllrs discuss the proposal. Makes a house from 3

bedroom bungalow to 5 bedroom. It is not going up and it is not going to look any different from the road. The footprint is being increased quite a bit, with the loss off some of the garden. Discussion on how to respond to planning, No objections from none of the Cllrs.

DC/24/02258

2 Cobblers Corner, Duke Street, Hintlesham, Ipswich, Suffolk, IP8 3QW, Householder Application - Creation of vehicular access (retention of)

This has been discussed before and it has come back again. SCC comments noted on the planning – the Chair reads these out.

Ask if anybody has any thoughts of it. Cllrs agree to application subject to complying with SCC Highways.

DC/24/03633

Land At Red House Farm, Duke Street, Hintlesham, Ipswich, Suffolk, IP8 3PW, Application under S73a for Removal or Variation of a Condition following grant of Planning Permission DC/21/05992 dated: 06/04/2022 Town and Country Planning Act 1990 (as amended) Erection of 5no dwellings following demolition of 5no barns. - To vary Condition 2 (Approved Plans and Documents), Condition 6 (Hard and Soft)

Five new bungalows to be built by Landex. They appealed the planning decision. The Chair explains the history of the previous proposals. The current application is on some conditions.

The garage doors are part of the new proposal with different opening that will cause no obstructions.

Landscape drawing shows a large piece of land left.

No objections to neither to the proposals.

CHPC773/24– CIL UPDATE

Three items to spend CIL money.

1. 2 additional VAS signs, have approval for two posts for the signs to be fitted. Explains the location of the proposed signs. The locations have been agreed. They are £600 each, Two posts have been paid for. The Chair will get new quote for the signs. Need just one PV panel.
2. Flashing signs outside of the school. Had a row of correspondence attempts. Was informed that we are unable to put them on 75mm poles, they need to be slightly larger. Wrote to Suffolk Highways asking about the issue wanting to change post with different. Reads out the correspondence circulated. The councillors discuss the issue. Cllr Whyman asks to copy in him and Cllr David Busby in the response. Also suggests to copy in Paul West.
3. Village gates. Summarises the locations, the locations have been agreed. The specification has dated 2018 has finally been obtained. The Chair has submitted our proposed specification. The SCC are insisting that we should have shear bolts on the plastic posts. The sign posts have to be set in concrete including a metal pole for the 30mph sign. Reads out the correspondence sent. Councillors suggest to apply for licence £160 to proceed with the project. Has discussed the proposals with the potential contractor. Suggests will probably not need to set up traffic lights as the works could be done from the field side rather than road side.

Will get quotes and meet contractor – update to follow.

CHPC774/24- PPP UPDATE

Cllr Bates opens this part of the meeting.

People and Place Plan progress report Sept 12th 2024

The questionnaire was developed as a hard copy and on line option on Survey Monkey.

The questionnaire was delivered with September's Link Magazine on 28/29th August with a suggested 2-week response time.

Frustratingly, a couple of printing errors became evident after circulation including a limited number of age ranges and council tax bands-this happened when converting from Portrait to Landscape and I missed them in the final proof. Also, we found that Survey Monkey is not fully compatible with Android technology and some tablets (it was tested on Windows and iPhone) meaning that multiple choice questions were not answerable as intended-this has now been fixed. I received 5 emails from people telling me about these issues and I responded to each one the same day; Peter attended a coffee stop event on 4th September to take feedback in person and 5th September I put an item on Facebook identifying the errors and apologising, encouraging people to complete it and those with Android technology to complete the hardcopy version. A couple of people also voiced concern that there was no way of knowing if people had submitted more than one questionnaire or that households could fill in several-I explained that if adults in a household held differing views, they should complete it themselves and hoped that no one would waste their time trying to skew the data by filling it in multiple times, because this is just the start of a process, not the answer and that we would be going back to everyone with a snap shot of what we have been told so far and then having a more in depth debate.

Responses to date:

Hard copy 31/online 52/ **total 83.**

Total households in Parishes : 389, plus businesses-approx 25?

How to get more responses-proposing to set a deadline to do so by 23rd?

Costs so far: Posters and leaflets: £75; Questionnaire printing: £436; Survey Monkey: £228; total :£739

Next steps

Analyse data from questionnaires. Identify key themes and new suggestions made. Create a presentation to represent data and circulate that across the Parishes. Identify forums to discuss/debate the presentation-your suggestions please?

Possible appointment of an experienced local authority plan writer to assist with developing the final Plan documentation within a reasonable timescale.

The website update – has been sent to Haydon. Will send to Clerk to update the website.

Have got meeting for 25th at the community hall.

Will try and find someone to write it up and collate the data collected.

Cllr Eaton summarises the data he already analysed – virtually everybody doesn't know about settlement boundary. Everyone wants to keep linear view of the village. Says it is a major success if that is the only thing coming out of it. Next step is to explain to people we may need to expand on settlement boundaries. People have questioned why the form only asked about Hintlesham solely. Have responded that this will open a broader debate. Councillors discuss the classifications of the villages. Thanks to Cllr Caroline Bates for putting this together.

CHPC775/24 - Trimming of the hedge between Rectory Lane and the playing field

Letter from SCC saying that land has become overgrown. The Cllr explains the location of the discussed site. Cllrs trying to establish who is responsible in maintaining it. Cllr Whyman suggests to email community council for more information.

CHPC776/24– FINANCE

The Chairman read out the items on the finance section of the agenda;

Keith Avis Printers Posters & leaflets	£449.00
SurveyMonkey Standard Annual Plan	£228.00
Re issue of Cheque for Domain renewal	£28.78
SALC subscription	£376.71
Smiths of Derby clockmakers	£268.80
Zurich Insurance Oct 2024_2025	£525.13
Clerks Salary & Expenses 2 x months	£391.56

SCC Highways for the gateway licence application£160.00

It was agreed on block that the finance items be paid Cllr Archer proposed and Cllr Hammond seconded. Agreed by all.

CHPC777/24– REPORTS FROM PARISH COUNCILLORS

The Chair opened this part of the meeting by inviting councillors to contribute.

Cllr Eaton raises query about Priory road. Says we asked Cllr Hudson early in the year for support, Explains the situation on the weather affects and how it wasn't possible to complete repair works due to this. Suffolk Highways have now repaired the road. Would like to express gratitude to Cllr Hudson for his input.

Cllr Archer would like to express praises of the work from Highway on Chattisham lane. The work is very thorough and has been completed to good standard.

Cllr Cox informs that Beeston's have reduced the ticket price. Has observed buses going down the Duke Street.

Cllr chase confirms it is police forums next week. Invites to come forward with any suggestions for discussion.

Cllr Whyman delivers an update on Bamford substation strategic plan consultation. Circulates the map. Explains that they are trying to discuss with all landowners within the area. Trying to talk to people and implement the strategy. There is a large fund that needs to be included. Suggests to distribute to relevant landowners.

CHPC778/24- CORRESPONDENCE RECIEVED

All correspondence received by the council had been circulated to members prior to this meeting. Nothing further was introduced for discussion.

CHPC778/24– ITEMS FOR THE NEXT AGENDA

- PPP update – leave as outstanding item.
- CIL - outstanding

CHPC780/24- DATE OF NEXT MEETING

10th October 2024

The Chairman closed the meeting at 21:22pm.

– Apologies from Cllr Coupland and Bates in advance for the next meeting.