

**CHATTISHAM & HINTLESHAM PARISH COUNCIL**

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall  
On Thursday 11<sup>th</sup> July 2024 at 7.30pm

**PRESENT:**

Les Cole	Trevor Martin	Choose an item.
Caroline Bates	John Whyman	Choose an item.
Ben Cox	Choose an item.	Choose an item.
Diane Chase	Choose an item.	Choose an item.

<b>APOLOGIES:</b> Stephanie Coupland, Jamie Bostock, Peter Eaton, Debbie Archer, Jim Hammond	<b>IN ATTENDANCE:</b> Liga Sendall (Parish Clerk)  No members of the public were present
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The Chairman welcomed everyone to the meeting. Ian Bryce not present yet but is on route. Cllr Bates kindly agreed to submit the report for the Village Link this month.

**CHPC752/24– APOLOGIES FOR ABSENSE**

Apologies were received from Cllrs Coupland, Bostock, Eaton, Hammond and Archer prior to the meeting.

**CHPC753/24– TO APPROVE THE MINUTES OF THE MEETING DATED 13<sup>th</sup> JUNE 2024**

The minutes from the 13<sup>th</sup> June 2024 meeting had previously been circulated to all Parish Councillors via email. The Chairman asked if everyone present was happy with the minutes. Cllr Cox proposed minutes and Cllr Chase seconded them. The minutes were signed by the Chairman at the end of the meeting.

**CHPC754/24– DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA**

The Chair asked if there were any declarations of interest for any items on the agenda. No declarations of interest raised.

**CHPC755/24– MATTERS ARISING FROM MINUTES DATED 13<sup>th</sup> JUNE 2024**

The Chair asked council members if they had any matters arising from the minutes. No matters raised.

**CHPC756/24– ADJOURNMENT FOR REPORTS FROM COUNTY AND DISTRICT COUNCILLORS AND COMMENTS FROM MEMBERS OF THE PUBLIC.**

No report from County councillors.

District council report -Cllr Whyman introduces the report.

“Following the Annual Council meeting, I’ve had a couple of additional roles allocated to me. I undertook my first meeting, yesterday (26th June) as Vice Chair of Babergh Planning Committee. I’ve also been asked to join the board of CIFCO Properties Ltd as an additional company director. My hope and expectation, this will give me a much better insight into the operation of the authorities owned commercial property business and additional input to our community planning environment. I will endeavour to ensure these additional roles don’t impact upon my primary job of representing the residents of Capel St. Mary (and my ‘temping’ work with other parish councils, for Councillor Busby, whilst he remains unwell) and, hopefully, they will enhance my ability to represent the community.

Babergh planning committee met on the 26th June to consider three items. All had been brought to committee as they involved, in one case, a small development being undertaken by a council employee to his own family home and the other two cases related to assets owned by BDC.

The joint BMSDC Overview and Scrutiny committee hasn't met during June. We did, however, have a joint council's workplan session to consider the areas of the joint council's activities that merited closer scrutiny. From these sessions we then pull together the work programme for the forthcoming year. Our next BDC meeting will be the 15th July with joint councils O&S on the 23rd July when we will be considering the Western Community Safety Partnership. As ever, I remain open to any members who would like to be briefed on specific anonymised examples of the council's work, in this area, please let me know. These meetings are also open to both parish councillors and members of the public wishing to attend either in person or online.

District Councillor Resident Surgeries

My regular meeting opportunity for residents in Capel library will be Tuesday 9th July at a slightly earlier time of 9.30 – 11.00am. My next surgery will be Tuesday 13th August 10.00 – 12.00. No appointment is necessary, but if residents need more of a confidential chat, please let them know beforehand so I can arrange some privacy. I'm also available 'on demand' at the Capel PC office in conjunction with Julie (Lawes) PC Clerk & RFO."

In relation to planning meeting two applications received.

Clearstone energy – presenting a project of building a battery farm. Mid Suffolk. Fire risk is the biggest concern. Cllr gives general introduction. The project would be 12-15 months construction for 40 year lease. Will write to Babergh planning committee to keep us informed on progress.

Discussion about local government priorities in the area weather farmland or solar farms is the main goal. Cllr Whyman explains the arguments need to be very on point to explain reasonings.

National planning framework is getting revised.

Cllr Ian Bryce joins the meeting.

Members of public.

No public present at the meeting. Public meeting closed.

#### **CHPC757/24-PLANNING**

All planning applications had been sent to parish councillors with the agenda prior to the meeting. The Chairman introduced this section.

The Chair mentioned Vine cottage applicants contacted the parish in regards to their application asking if councillors would discuss it further. The applicants were invited to the meeting, but not present.

#### **DC/24/02679**

[Discharge of Conditions Application for DC/21/01002 - Condition 3 \(Schedule of Repair\)](#)

The chair explains the applications. Several photographs submitted. No comments to add.

#### **Withdrawn**

#### **DC/24/01779**

[Householder Application - Erection of bridge connecting first floor of existing dwelling to roof void over garage block - Hall Farm Cottage Mill Lane Chattisham Ipswich Suffolk IP8 3PX](#)

No further comments to add.

## **Granted**

### **DC/24/01936**

[Application under S73 for the Removal or Variation of a Condition following grant of DC/21/05755 allowed under appeal APP/D3505/W/22/3292199 dated 17/10/2022 Town and Country Planning Act 1990 \(as amended\) - Erection of 1no. dwelling and construction of vehicular access \(following demolition of existing barn\) - To vary Condition 2 \(Approved Plans and Documents\), Condition 5 \(Access Visibility Splays\), Condition 6 \(Refuse and Recycling Bins\), Condition 7 \(Manoeuvring and Parking of Vehicles\) to update three of the drawings that incorporate a change to the proposed position of the new dwelling and update and revise drawing referenced in conditions. - Land At Red House Farm Duke Street Hintlesham Ipswich Suffolk IP8 3PW](#)

Chair explained the location of the application. No further comments.

### **DC/24/01895**

[Application for Listed Building Consent - Removal of cement based render and polystyrene insulation and replacement with Lime render on woodfibre insulation. Change of colour to external render - Church Farm Lower Barn Road Chattisham Ipswich Suffolk IP8 3PZ](#)

Chair explained the location of the application. No further comments.

## **Refused**

### **DC/24/00944**

[Hybrid Application. Outline application for 5no self-build dwellings \(Access to be considered\). Full planning application for a greenkeeper's building \(following removal of the existing building\). - Hintlesham Golf Club George Street Hintlesham IP8 3JG](#)

Chair explained the location of the application. No further comments.

### **CHPC758/24– CIL UPDATE**

Agreed purchase of two flashing lights. The quote has come back, but the Chair went back to them asking about smaller posts that are being used already. Resident consent forms are ready.

Applications for VAS signs have been sent off. Resident consent forms and questionnaires have been sent to Suffolk County Council.

Village gates – The Chair has managed to find an approved contractor that is able to fit them and sent the proposal. The company came back with quote, based on 1m gate, with installation £12.000 total. Price for each gate has been quoted as £470. The company was informed we would only need one traffic management light. Will potentially try and get another quite with more reasonable cost. Application for licence at cost of £170 still required. Will aim to get the licence before we can actually get anything started..

Chair suggests we need to look at omitting the buried services when carrying out work to reduce cost and complexity.

Shares the quotes and plans for the gate providers. The Chair explains that on the licence application we would need to put on the contractor.

Suggests we can employ contractors once suitable one has been located.

Will keep chasing flashing signs

### **CHPC759/24- PPP UPDATE**

Cllr Bates says some posters and leaflets have been distributed during beer festival in the village. The group were unable to attend strawberry fayre.

Most common feedback received was “ I have seen that in the link.” Some people questioned what is the Link and needed more explanation.

Haydon has been sent some information to put on the website.

Cllr explains we have found a neighbourhood plan, but no example of PPP plan yet. The group have started developing the questionnaire. Will use SurveyMonkey for the delivery but this has a cost to it.

Suggestion to send the prepared item to a trial group initially before finalising.

Cllr has asked for relevant data from Babergh to be able to compare information, but Jo Woods has not sent response recently.

### **CHPC760/24 - SUFFOLK COMMUNITY AWARDS**

Cllr Cole said we can propose for someone to be nominated. Diane suggested Peter King. Cllr John Whyman proposed Ian Bryce seconded putting Peter King forward for the award.

#### **CHPC761/24 - AGAR (ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN) 2023/24 APPROVAL**

Clerk explained the internal audit has been completed and information had been sent to external auditors for further review.

Mentioned that NS&S account has been uncovered during the review of documentation. Councillors suggest we need to decide what to do with the account. Clerk will fill in the form and attempt to gain access to the account.

#### **CHPC762/24– FINANCE**

The Chairman read out the items on the finance section of the agenda;

Keith Avis Printers Posters & leaflets	£ 94.20
Dog and Litter bin emptying 01.04.24-31.03.25	£ 414.00
Hall Invoice - meeting room hire	£ 163.00
Clerk Salary & Expenses	£ 195.78
Chairmans expenses	£18.00
Village Link 6 months	£777.00

It was agreed on block that the finance items be paid Cllr Cox proposed and Cllr Bryce seconded.

Agreed by all.

#### **CHPC763/24– REPORTS FROM PARISH COUNCILLORS**

The Chair opened this part of the meeting by inviting councillors to contribute.

Cllr Cox – Updated in relation to, Beestons, they are giving up the chambers. Will send an update. Looks like it will be taken over.

Cllr Bryce – informed that traffic lights are going up at the hall this evening. The Chair suggested may be Openreach fiber cables. Dates correspond to network 1 plan closure for the footpath.

Cllr Bryce informed that police had paid him a visit. To make people aware that police are around due to incident on Pond Hall lane. Updated that chevrons still not been done.

Cllr Martin mentioned a hedge near Chattisham play area, Peartree Cottage, on the road side – asking if there is any action that can be taken in regards to access. The Chair suggests he can put it forward to Highways for consideration. The Chair suggests he can write to the owner. Cllr Whyman suggest he will speak with the other neighbours. Cllr Martin mentions parking near the community hall around the road during events. Asks if it is appropriate to suggest something else. Councillors discuss parking in the area in general. Cllr Whyman mentions Babergh may look favourably toward the grass verge utilisation alongside the hall. Discussion with maybe incorporating it into hall upgrade project. A suggestion to put it forwards as a proposal to Babergh. Suggests disable parking may need a wider area. The Chair will write to Robert Smith and see if some combined proposal can be compiled together.

Cllr Chase provided with police forum update – not very good turnout during the meetings. Usual problems put forwards from members of the public are related to speeding. Information has been shared that Old London road will have a camera fitted, funded by local parish council. Currently it is unclear if the data will be used just for information or prosecution purposes. This has been a nuisance area for speeding overnight.

Other problems raised are: antisocial behaviour, speeding, drugs. Current priorities – youth anti-social behaviour.

Cllr Cole, followed up with the police forum update. Said the data is on police Facebook page regarding speeding.

Mentioned the Car that is being parked on the Duke street – it is against the law, but police didn't seem to think it justifies their intervention.

Police visited the Chair after a member of public raised the concern. Police suggested it may invalidate the insurance. The problem has been solved., there is now an agreement and the owners of the vehicle have found a safe space for one of the vehicles.

The Chair mentioned that he discussed Email addresses with the councillors from One Suffolk - they are doing special offers. Suggests we can look to change our email accounts when they come to renewal. Need to investigate it to see if we can save some money. Clerk will look into this.

The Chair passed on a message from Cllr Coupland, Cllr has reported footpath 50, Suffolk right to way in regards to a wobbly and rotten bridge.

Cllr Whyman confirmed right of way problems. There are difficulties with keeping footpaths a bit clearer particularly Chattisham way. Mowing is difficult as parishes get 4-5 cuts per year which is not a lot. There is not a lot of support from the council.

#### **CHPC764/24- CORRESPONDENCE RECEIVED**

All correspondence received by the council had been circulated to members prior to this meeting. Nothing further was introduced for discussion.

#### **CHPC765/24– ITEMS FOR THE NEXT AGENDA**

- PPP update – leave as outstanding item.
- CIL - outstanding
- NSI& ACCOUNT

#### **CHPC766/24- DATE OF NEXT MEETING**

12<sup>th</sup> September 2024

The Chairman closed the meeting at 8:55 pm.

– [Apologies from Cllr Coupland in advance for the next meeting.](#)