

HINTLESHAM & CHATTISHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 12th December 2024 at 7.30pm

PRESENT:

Les Cole	Peter Eaton	Choose an item.
Debbie Archer	Caroline Bates	Choose an item.
Jim Hammond	Diane Chase	Choose an item.
Ben Cox	Ian Bryce	Choose an item.

APOLOGIES:

Stephanie Coupland, John Whyman, David Busby

IN ATTENDANCE:

Liga Sendall (Parish Clerk)

No Members of the public present

The Chairman welcomed everyone to the meeting. Cllr Hammond kindly agreed to submit the report for the Village Link this month.

CHPC810/24– APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Coupland, Bates, Archer and Busby prior to the meeting.

CHPC811/24– TO APPROVE THE MINUTES OF THE MEETING DATED 14th November 2024

The minutes from the 14th November 2024 meeting had previously been circulated to all Parish Councillors via email. The Chairman asked if everyone present was happy with the minutes. Cllr Dianne proposed minutes and Cllr Hammond seconded them. The minutes were signed by the Chairman at the end of the meeting.

CHPC812/24– DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA

The Chair asked if there were any declarations of interest for any items on the agenda. Cllrs Bostock and Bryce signed the declarations of interest in relation to Pylons.

CHPC813/24– MATTERS ARISING FROM MINUTES DATED 14th November 2024

The Chair asked council members if they had any matters arising from the minutes. No matters raised.

CHPC814/24– ADJOURNMENT FOR REPORTS FROM DISTRICT COUNCILLORS AND COMMENTS FROM MEMBERS OF THE PUBLIC.

Cllr Whyman was not present, but the below report has been circulated before the meeting.

“District Councillor Report (December 2024)

Dear Councillors,

Never a day or week seems to go by without some potential critical change in our lives is launched by our new government. The Chancellor has delivered her first budget with one or two ‘eyebrow’ raising changes in both NI and Capital taxation. Increases in Employer National Insurance and restructuring of Agricultural and Business Property Relief (APR & BPR) to name just a few. I suspect there will be several more significant changes that will impact upon us, but we will need to wait and see...?! I mentioned in my November report, difficulty in planning ahead when the financial information is so late arriving – there’s still no change on that score. We have been working extremely hard in anticipating a difficult budget and have closely scrutinised much of our structural

'labour' costs. This should enable us to reduce our reliance on reserves to back fill the potential gap. We still face a difficult few months in pulling together our 2025/26 expenditure programme. We continue to be supported by our long-term commitment to CIFCO – the councils' commercial property investment programme. CIFCO will make a six-figure positive contribution to the authorities' budget again this year.

Many of you will have read the news articles concerning the 'Biggest shake-up in Services for 50 years' (EADT 26th November). As I mentioned at the beginning of my piece, our new government are reviewing much of what 'Local Government' (District, Borough's & County) are up to and how effective we all are at delivering services to communities. Clearly, there is merit in doing so as it would be fanciful to imagine that improvements can't be found. Nothing has been agreed and there will be some discussion before a potential trajectory or structure can be open for consideration. My personal view is there is much to be gained from 'conjoining' the role of district and county councillor as it would, give your 'local government' representative, much more control over how they can provide a much more effective service to the communities they serve. Lets watch this space..?!!

Please be mindful of the Brockley Woods planning application, being received by Suffolk County Council development control committee on the 17th of December (at the time of writing this meeting is being pushed back to 2025). This meeting is open to councillors and members of the public. If you haven't been to a planning meeting at Endeavour House before and you fancy coming along, let me know and I'll arrange for a seat to be reserved for you. I hope to be present alongside my colleagues, Cllr Helen Davies and Cllr David Busby and, of course, our friends and neighbours from Bentley & Copdock/Washbrook. I continue to urge members to scrutinise the terms of the application and respond to the consultation. Please take the time to consider this application and leave your views on SCC website.

Babergh Notes

I attended the BDC Council meeting on 19th November. The Co-Chair of the Joint Audit and Standards Committee (JASC) Bryn Hurren presented the councils Annual Treasury Management Report for 23/24 for noting.

The Cabinet Member for Planning, Sallie Davies, presented two new supplementary planning documents (SPD's) on BMSDC Housing and BMSDC Intensive Livestock & Poultry SPDs' for adoption by Council. Both were adopted and now formed part of the growing and guiding content of our JLP.

Babergh planning committee met on 13th November to consider two applications. The first and most important was a S73 application by Taylor Wimpey to review the housing mix on part of their development in Brantham. The application asked for a small increase in 4 bed homes and a reduction in 3 bed homes. Planning committee members scrutinised the context of the application and the evidence to support these changes and asked Brantham PC to offer evidence to contest these changes. Brantham PC hasn't created a neighbourhood plan, so it was difficult to substantiate resisting the change in bed size along with evidence supplied by TW that 2 and 3 bed units were in less demand. The application was granted. The second application was for a 'non-lit' advertising board on the junction of Corks Lane (adjacent to the development) for BDC. This application was granted.

The joint BDC Overview and Scrutiny committee met on the 11th November where we reviewed and scrutinised the councils 'Greenhouse Gas and Carbon Reduction Management Plan'. The paper was presented by Cllr Helen Davies the Cabinet Member for Climate Change, Nature Recovery & Biodiversity'. The Council continues to make progress towards the 2030 target, but the

'hard yards' remain ahead of us which will need 'capital input' that can only be achieved in conjunction with central government funding.

As ever, I remain open to any members who would like to be briefed on specific anonymised examples of the council's work, in this area, please let me know. These meetings are also open to both parish councillors and members of the public wishing to attend either in person or online.

District Councillor Resident Surgeries

My regular meeting opportunity for residents in the library will be Tuesday 10th December 9.30 – 11.00am. The forward date for next month will be Tuesday 14th January 9.30 – 11.00am. No appointment is necessary, but if residents need more of a confidential chat, please let them know beforehand so I can arrange some privacy. I'm also available 'on demand' at the PC office in conjunction with Julie.

John (Whyman) Cllr - Babergh Council Member – Capel St. Mary

Cllr Whyman also sent further update in relation to 5 year housing supply. This is in good situation at the moment. The chair suggests can send link if required. Many housing locations are already approved, some have not yet commenced.

Members of public.

The Chair opened the public meeting.

No public present.

Public meeting closed.

CHPC815/24-PLANNING

All planning applications had been sent to parish councillors with the agenda prior to the meeting. The Chairman introduced this section.

Granted

DC/24/03633

Land At Red House Farm, Duke Street, Hintlesham, Ipswich Suffolk IP8 3PW [Application under S73 for Removal or Variation of a Condition following grant of Planning Permission DC/21/05992 dated: 06/04/2022 Town and Country Planning Act 1990 \(as amended\) Erection of 5no dwellings following demolition of 5no barns. - To vary Condition 2 \(Approved Plans and Documents\), Condition 6 \(Hard and Soft Landscaping Scheme\), Condition 9 \(Garage Doors\) as per revised details. - Land At Red House Farm Duke Street Hintlesham Ipswich Suffolk IP8 3PW](#)

The Chair introduces the planning and confirms this has been granted.

Rejected

DC/24/04932

[Application to determine if prior approval is required for a proposed: Erection, Extension or Alteration of a Building for Agricultural or Forestry Use The Town and Country Planning \(General Permitted Development\) \(England\) Order 2015 \(as amended\) Schedule 2, Part 6 - Erection of grain store with open sided lean to.](#)

No adequate report was provided for crested newts in the planning process, therefore this item was rejected.

Cllr Bostock leaves the meeting at this point.

New planning

DC/24/05123

[Proposal: Application for a Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a Planning Condition. Town and Country Planning Act 1990 \(as amended\) - Continued use of building as a dwelling which has been in](#)

[use for a continuous period extending to over 10 years.](#)

[Location: Hill Farm \(Land Known As The Paddocks\), Silver Hill, Hintlesham, IP8 3NJ IP8 3NJ](#)

by 17th December 2024.

The Chair introduces the planning. Councillors discuss the object. The building is already there and is currently undergoing renovations. The application appears to be to legalize the current building, the planning and solicitors are to be involved in this.

The building has been there for more than 10 years and it has not been challenged legally. The property is currently empty.

Councillors trying to establish what to put forward to the planning. They propose that Peter Eaton will prepare some wording to circulate to councillors for approval after the meeting.

Councillor Bostock rejoins the meeting.

CHPC816/24– CIL UPDATE

Three items to spend CIL money.

1. Village gates have been ordered, hopefully to be delivered early part of January.
2. 2 additional VAS signs – posts have been put in already, but one seems to be located incorrectly. Councillors discuss the posts and their positions. Chair says may put the equipment up and see if this works in this location.
3. Flashing signs outside of the school. Chair explains there was an accident near the school where a van clipped a pedestrian. A sign would not necessarily stop incidents from happening, but it would make road users aware of the pedestrian concentration during school times. The van driver didn't stop and the incident has been reported to police. Councillors discuss how unsafe and narrow the road is leading from school in the other direction towards Ipswich direction also.
4. Discussion with CC regarding the proposed bench.

CHPC817/24- PPP UPDATE

Cllr Eaton opens this part of the meeting. On the recommendation spoke to a third party writing PPP plans for other local councils. Says PPP was set up on proviso it would become law by the last government. It's unlikely to be put in the law soon and it is not recognised by the Planning Inspector. A proposal to develop a Neighbourhood plan instead of PPP as it seems to add more value. There are cost implications but have been assured there are grants available to cover this cost. The only difference is that we need to go back to the community for a referendum all we need is for the majority to agree to the plan. We do not require a consultation as we have collected all data already. Would be able to apply for a grant for central application through a government scheme.

All councillors (apart from Cllr Bostock who is abstaining from voting) vote in favour for the proposition of converting PPP to Neighbourhood plan.

Are looking to have an open evening to chat to the general public. Will have boards to reflect what Neighbourhood plan is about. The aim is to get as many villagers involved in the discussion.

The chair asks about timescales. The third party suggested we should be able to put it forward to Babergh by the end of the financial year. By the end of calendar year the plan would be able to be put in place.

If we put in an application it is a quick approval process.

Councillors discuss the timescales and proposal.

There is a proposed grant of £10,000 to cover the development of the plan. There presence of the plan will increase CIL funds received by the local council.

CHPC818/24- GOV EMAIL DOMAINS / ALTERNATIVE WEBSITE

Cllr Bates opens this part of the meeting. Suggests a new website may be a good option to put forwards. Has approached a local company Suffolk Cloud, to view a new website proposal. The supplier suggested it would cost £520 to set up as gov.uk website and we would be able to get free email addresses.

Proposed costings:

Website hosting and support annually £120
 10 GB for unlimited no of.gov mailboxes 2 yearly £200
 Website updating and maintenance annually £120
 Registration of .gov domain 2 yearly £150 - from 2027 only.
 Ongoing costs would be saving in comparison with the current set up.
 Before transfer the old data would need to be reevaluated and cleared. Would get 5GB of email storage across all emails.
 Would include the training of 3 people to use the new website. Will need a person responsible for the website. The chair has also written to community council, and received a positive response in relation to the proposal.
 Will be able to use CIL money to cover the initial set up cost. The councillors discuss the details of the offered.
[Portfolio » Suffolk Cloud](#)

Everybody in favour of the proposal.

CHPC819/24– DRAFT PRECEPT BUDGET 2025/26

Councillors discuss the annual costs.
 Agreement to remove SALC membership as there doesn't seem to be much benefit from this to the Council.
 Councillors discuss defibrillators and whether we can use CIL Money for the maintenance of these as they serve the community.
 Discussing grass cutting, Chattisham grass cutting gets done for free, the contribution only covers Hintlesham.
 Councillors discuss if anything else can be covered with CIL money.
 Discussion about the Air Ambulance donation and all agree to issue cheque of £100.
 All agree with the items on the budget,

CHPC820/24 - PYLON UPDATE

The chair circulated the email to everybody in relation to Pylons below:

"Bramford to Twinstead

We are likely to see general accommodation and other works starting in early January. This will include construction of the main works compound on the A134 at Leavenheath, but more locally we will also see vegetation clearance (areas where hedges and trees need to be removed) ahead of the bird nesting season. This will be followed by the installation of access points onto public highway and in turn the actual haul roads for much of the construction will then be put in place over most of 2025. Based on the current programme, I would anticipate the main construction of the pylons starting in late 2025/early 2026. We do not yet have a detailed programme from Balfour Beatty, who are the main contractors.

Norwich to Tilbury

I understand that the final version (Version 4) of the design for this project will be released in January/February 2025. There will not be any further consultation on this, unless there have been any changes that National Grid feel warrants a consultation. I do not anticipate there being any significant changes in the Hintlesham/Chattisham area.

National Grid will be making their Development Consent Order application in summer 2025, with a decision anticipated by summer/autumn 2026. "

Councillors discuss.

CHPC821/24– FINANCE

The Chairman read out the items on the finance section of the agenda;

Clerks Salary & Expenses	£195.78
CC Hall hire 6 month invoice	£171.00
Keith Avis Printers	£55.00
2 x padlocks for the new VAS signs	£18.50

Wood chippings - footpath maintenance	£10.00 – 10 sacks of wood chippings.
Chairs allowance	£50.00

It was agreed on block that the finance items be paid Cllr Bryce proposed and Cllr Archer seconded. Agreed by all.

CHPC822/24– REPORTS FROM PARISH COUNCILLORS

The Chair opened this part of the meeting by inviting councillors to contribute.

Cllr Chase isn't going to make it to the next police forum meeting due to the location. The Chair says he has received email from Kate Jarrett in relation to attending PC meeting. He provided her with dates, but hasn't heard back.

Cllr Cox informs there is new bus timetable available, but it is not available digitally yet, this is going to commence from next year.

The Chair mentions VAS signs warranty offer that was circulated previously. Councillors discussed the option but all agreed that at the cost suggested would not take up on the proposal.

Cllr Eaton raised an item in relation to the collective name of the parishes. It appears different in various references. Proposes to call officially as Hintlesham and Chattisham council as this is how it has been historically – all councillors vote in agreement.

CHPC823/24- CORRESPONDENCE RECEIVED

All correspondence received by the council had been circulated to members prior to this meeting. Nothing further was introduced for discussion.

CHPC824/24– ITEMS FOR THE NEXT AGENDA

- Neighbourhood plan update – outstanding
- CIL - outstanding

CHPC825/24- DATE OF NEXT MEETING

9th January 2025

The Chairman closed the meeting at 21:10 PM.

– Apologies from Cllr Coupland in advance for the next meeting.