

HINTLESHAM & CHATTISHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 12th June 2025 at 7.30pm

PRESENT:

Les Cole	Stephanie Coupland	John Whyman
Ian Bryce	Trevor Martin	Jamie Bostock
Debbie Archer	Ben Cox	Peter Eaton
Diane Chase	Jim Hammond	Caroline Bates

APOLOGIES:

David Busby

IN ATTENDANCE:

Liga Sendall (Parish Clerk)
2 Members of the public present

The Chairman welcomed everyone to the meeting. Cllr Bates kindly agreed to submit the report for the Village Link this month.

CHPC905/25- – APOLOGIES FOR ABSENCE

Apologies were received from Cllr David Busby prior to the meeting.

CHPC906/25– TO APPROVE THE MINUTES OF THE ANNUAL GENERAL MEETING DATED 8TH MAY 2025 AND EXTRAORDINARY PLANNING MEETING DATED THURSDAY 22ND MAY 2025

The minutes of both meetings had previously been circulated to all Parish Councillors via email. The Chairman asked if everyone present was happy to approve the minutes of the meeting held on 8th May 2025. Cllr Archer proposed their approval, and Cllr Bryce seconded the proposal.

Regarding the minutes of the Planning Meeting held on 22nd May 2025, these were reviewed and approved by Cllr Whyman and seconded by Cllr Cox. The minutes were duly signed by the Chairman at the end of the meeting.

To edit:

Appointment of officers – Cllr Peter Eaton has spelling error.

A1071 – Edit the road name to add A.

Accident monitor – Debbie Archer

CHPC907/25– DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA

The Chair asked if there were any declarations of interest for any items on the agenda. Cllrs Bryce and Cllr Bostock signed the declarations of interest in relation to Pylons.

CHPC908/25– MATTERS ARISING FROM MINUTES OF THE ANNUAL GENERAL MEETING DATED 8TH MAY 2025 AND EXTRAORDINARY PLANNING MEETING DATED THURSDAY 22ND MAY 2025

The Chair asked Council members if they had any matters arising from the minutes.

Cllr Bryce noted that the pole issue is still outstanding. The Chair explained he has attempted to contact Highways regarding this, and outlined what has been completed so far, but confirmed that the works remain unfinished. Councillors discussed the ongoing issue and suggested raising it again with Highways due to the hazardous situation.

Cllr Eaton asked about bus stops.

Cllr Hudson joined the meeting at this point.

The Chair explained the current discussion about bus stops and Cllr Hudson asked the Chair to formulate bullet points on the topic so he can put these forward.

Cllr Hudson mentioned the road crossing. The Chair confirmed he had written to Cllr Hudson about it.

Drainage grates alongside the A1071 were also discussed. The Chair noted these had improved considerably after the last repairs, particularly near Pink Cottage. Cllr Coupland raised that there are several issues along the road and that the entire section needs resurfacing. The Chair agreed, noting they had just been discussing the poor condition of the road and the seriousness of the situation, adding that Suffolk Highways have not maintained it to a good standard.

Cllr Hudson asked for more data on the issues so he can report them again and raise them as effectively as possible. He also mentioned the impending mayoral elections and associated changes.

Pylons were discussed. Cllr Hudson asked if there was an update. Cllr Bostock said the only update is that infrastructure may be coming in place in autumn, but there is no definitive date. The Chair added that some preliminary work is already being carried out.

Cllr Hudson expressed concerns about looming problems related to food production, water supply, and housing costs. He said he would do his best to help, even if only to achieve small improvements.

The Chair mentioned Claremont Cottage. Cllr Hudson confirmed he had raised this on several occasions and asked for the matter to be raised with him again.

Cllr Hudson also said he would see what funds he can secure for the proposed crossing.

Members of public.

The Chair opened the public session.

Christiana Velloso-Langton invited everyone to the Flower Festival and the Strawberry Fayre at the school.

No other comments were received.

The public session was closed.

CHPC909/25-PLANNING

No current updates on planning prior to issue of agenda.

CHPC910/25– CIL UPDATE

Items for CIL projects:

The signs are on order. Contractors have confirmed they are happy to install the signs during the school holidays. The Chair briefly explained the current plan. A cheque for payment will need to be signed before the next meeting, as there will be no meeting in August.

CHPC911/25- NEIGHBOURHOOD PLAN UPDATE

Cllr Bates opened this part of the meeting. She reported that a meeting was held on 2nd June with the consultant, and that a draft copy of the plan has now been received. The draft will be reviewed and submitted to the Parish Council for comments.

The Clerk will be sending out a notification about the consultation. A public consultation will be held in the hall at the same time, and some volunteers will be needed. The consultation is scheduled for 2nd August 2025 and will be advertised in the Link magazine and on the Parish Council website. Every household will receive a copy of the constitution. Both paper and digital copies will be made accessible.

The referendum is still planned for spring 2026. Cllr Bates noted there will be no housing targets before the plan is adopted, but that it may be difficult to manage hypothetical targets in the meantime. The plan will include community actions that emerged from the previous survey.

Councillors discussed the Neighbourhood Plan in more detail.

Cllr Whyman noted that Babergh District Council has committed to putting all neighbourhood plans through and providing the required support.

Councillors expressed frustration with the current timeframes and slow progress but acknowledged the need to persevere.

CHPC912/25– STREET LIGHTING UPGRADE TO LED

The Chair introduced this item on the agenda. He explained that there are three old-technology lamps for which the Parish Council pays ongoing maintenance. While there will be an initial cost to upgrade, there is a potential saving of approximately £300 per year.

The upgrade will include new lanterns, and it is not anticipated that there will be any unexpected costs.

Councillors voted unanimously to progress this further.

CHPC913/25– FINANCE

The Chairman read out the items on the finance section of the agenda;

Hall Bookings January – June 2025	£142.00
Clerks Salary & Expenses	£211.64

It was agreed on block that the finance items be paid Cllr Archer proposed and Cllr Hammond seconded. Agreed by all.

CHPC914/25– REPORTS FROM PARISH COUNCILLORS

The Chair opened this section of the meeting by inviting Councillors to share any updates.

Cllr Bryce asked about footpaths, specifically which machines have been used and who has been cutting them. Cllr Bostock confirmed he had cut some paths, but not those near Cllr Bryce. Cllr Coupland noted that one path is being cut by the Council. Councillors discussed who had cut the various paths. Cllr Bostock also pointed out that some paths have wildflowers and there are restrictions on when these can be cut.

Cllr Bates provided an update on the new website, confirming that training has taken place. Everyone was invited to share any further information to be included.

Cllr Archer invited Councillors to notify her of any accidents so they can be recorded and monitored.

Cllr Martin raised additional footpath issues. He reported that the boardwalk was completed that day. He mentioned Path 41 near the bridge, which he has reported again and for which he has received a response. He noted he has not yet heard anything about Footpath 13. Cllr Whyman confirmed he has completed the necessary form and raised a query for funding.

Also raised the issue of the entrance to Chattisham Playing Field, where an overgrown hedge may pose a safety concern, noting that the hedge should not have been planted in that location. The Chair asked for additional photos to be taken and forwarded.

Councillors briefly discussed buses and bus stops, confirming that the bus shelter is owned by the Parish Council.

The Chair reported he had removed some anonymous notices that had been posted on footpaths. He also updated the meeting on the VAS signs: one sign had stopped working and he was about to contact the supplier. He noted that the sign was relocated and presented no further issue.

The Chair mentioned a planning application near Vine Cottage, Discharge of Conditions Application for DC/24/02462 - Condition 6 (Lighting Scheme) and 9 (Surface Water Discharge)

Vine Cottage Duke Street Hintlesham Ipswich Suffolk IP8 3PL noting that an extension will be requested, and commented on the number of lights shown in the plan.

He also reported that the strimmer has broken down and will be taken back to the supplier to see if anything can be done. Councillors discussed possible reasons for the fault.

The Chair informed the meeting that Suffolk Police had been in contact and confirmed they had joined Community Speed watch.

Cllr Eaton mentioned the upcoming VJ Day event, inviting people to participate. It will be advertised in the Village Link and is already posted on Facebook.

CHPC915/25 - CORRESPONDENCE RECIEVED

All correspondence received by the council had been circulated to members prior to this meeting. Nothing further was introduced for discussion.

CHPC916/25– ITEMS FOR THE NEXT AGENDA

- Neighbourhood Plan update – outstanding
- CIL – outstanding

CHPC917/25- DATE OF NEXT MEETING

10th July 2025 The Chairman closed the meeting at 20: 53 PM.