

HINTLESHAM & CHATTISHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 13th November 2025 at 7.30pm

PRESENT:

Les Cole	Ben Cox	John Whyman
Debbie Archer	Peter Eaton	Marc Rowland
Stephanie Coupland	Jim Hammond	Choose an item.
Ian Bryce	Trevor Martin	Choose an item.

APOLOGIES:

Cllrs Bostock, Bates, Chase

IN ATTENDANCE:

Liga Sendall (Parish Clerk)
One member of the public present

The Chairman welcomed everyone to the meeting. Cllr Archer kindly agreed to submit the report for the Village Link this month.

CHPC963/25- – APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bostock, Bates, Chase prior to the meeting.

CHPC964/25– TO APPROVE THE MINUTES OF THE MEETING DATED 9TH OCTOBER 2025

The minutes of the meeting had previously been circulated to all Parish Councillors via email. The Chairman asked if everyone present was happy to approve the minutes of the meeting held on 9th October 2025. Cllr Coupland proposed their approval, and Cllr Bryce seconded the proposal.

CHPC965/25DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA

The Chair asked if there were any declarations of interest for any items on the agenda. Cllrs Bryce, Hammond, Whyman, Archer signed the declarations of interest.

CHPC966/25– MATTERS ARISING FROM MINUTES OF THE MEETING DATED 9TH OCTOBER 2025

The Chair asked Council members if they had any matters arising from the minutes.
No matters raised.

Cllr Bryce says there is a new pole at his drive, it has taken just over a year to sort this out.

CHPC967/25 ADJOURNMENT FOR REPORTS FROM COUNTY AND DISTRICT COUNCILLORS’ AND COMMENTS FROM MEMBERS OF THE PUBLIC

The new District Councillor, Marc Rowland has been appointed recently. Introduces himself and says feel free to email if any queries or concerns. marc.rowland@babbergh.gov.uk
No report from county councillor received on this occasion.

Members of public.

The Chair opened the public session.

Peter Beals of the public was present.

He asked who owns the playing field. The Chair confirmed that it is owned by the Parish Council but leased to the Community Council.

He expressed concerns about the markings for the football field.

Cllr Hammond confirmed that an unfortunate error had been made during maintenance; however, this is in hand and will be sorted at the earliest opportunity.

The public session closed.

CHPC968/25-PLANNING

The chair opens this part of the meeting and introduces the first application.

DC/25/03860 - Community Centre, Timperleys, Hintlesham, Ipswich Suffolk IP8 3PS

Proposal: Full Planning Application - Erection of single storey extension to hall lounge area with a reconfigured entrance area.

Comments by **13th November** 2025.

The Chair confirmed this has been discussed on numerous occasions over a lengthy period of time.

All agreed that there were no objections to the planning application.

GRANTED

DC/25/04423

Proposal: Discharge of Conditions Application for DC/24/04799 - Condition 3 (Landscaping), 7 (Surface Water), 10 (Secure Cycle Storage), 11 (EV Charging Infrastructure) 12 (Refuse/Recycling bins) and 13 (Construction Management Strategy)

Land Adjacent To The Cottage, Duke Street, Hintlesham, Ipswich Suffolk IP8 3PN

DC/25/04178

Proposal: Application for a Non-Material Amendment relating to DC/24/02462 - Additional double doors added to rear elevation of garage.

Land Adjacent To , Vine Cottage, Duke Street, Hintlesham Ipswich Suffolk

DC/25/03798

Proposal: Discharge of Conditions Application for DC/24/04135 - Conditions 3 (Materials), 4 (Schedule of Repairs), 5 (Rainwater Goods), 6 (Fenestration), 7 (Eaves an Verges) and 8 (Mechanical Ventilation)

The Old Rectory, The Street, Chattisham, Ipswich Suffolk IP8 3PY

REFUSED

DC/25/04011

Proposal & Location of Development:

Application under S73 for Removal or Variation of a Condition following grant of Planning Permission DC/24/04799 dated 05/03/2025 Town and Country Planning Act 1990 (as amended) - Subdivision of plot and erection of 1 No. detached dwelling with new vehicular access. - To vary Condition 2 (Approved Plans/Documents) as per submitted plans/documents

Land Adjacent To The Cottage, Duke Street, Hintlesham, Ipswich Suffolk IP8 3PN

Cllr Eaton pointed out that this had been refused due to the design and said that some very good points had been made. All of these issues are covered in the Neighbourhood Plan.

DC/25/01439

Proposal & Location of Development:

Full Planning Application - Construction of 4 no. commercial units for market rent including associated landscaping

Birch Farm, Silver Hill, Hintlesham, Ipswich Suffolk IP8 3NJ

Cllr Eaton said this was refused on at least two grounds. No further comments on planning.

CHPC968/25- CIL UPDATE

No current CIL update. The Chair suggested that new items could be added, but noted the looming building works for the community hall. Some of the funds will possibly go toward an extension of the hall. Further funds have also been allocated to the Neighbourhood Plan.

CHPC969/25- NEIGHBOURHOOD PLAN UPDATE

Cllr Eaton opened this part. Confirmed that Ian Poole has received all responses. This included some late changes on protective use. He is currently updating the draft with comments received. Looking at a Community Land Trust and have a meeting arranged with Lavenham Council regarding this, as they are the only council in the area that has completed one.

CHPC970/25- NORWICH TO TILBURY PYLON LINE

The Chair opened this part of the meeting and stated that responses must be submitted by 27 November.

Cllr Eaton said the important thing is to register ourselves and that we ought to submit a response. He said he will prepare a response and the Clerk will submit it.

CHPC971/25- DRAFT PRECEPT

The Chair opened this part of the meeting.

He mentioned an item of correspondence from the Community Council, who are requesting funding from the Parish Council. Councillors discussed this request.

Cllr Whyman noted that the current expenses of the Community Council are supported by memberships.

All councillors agreed to issue a holding response to the Community Council regarding this request, and to add it as an item on the December meeting agenda for full discussion. The Parish Council will ask the Community Council for more information, including whether this is a one-off request or an ongoing need.

Councillors then discussed the proposed precept.

CHPC972/25– FINANCE

The Chairman read out the items on the finance section of the agenda;

Suffolk Masonry Services	£378.00
Clerks Salary & Expenses	£211.64
Community Action Suffolk – hosting	£66.00

Community Action Suffolk – hosting, this is due to ongoing second website. Will discuss on the next meeting.

It was agreed on block that the finance items be paid Cllr Brice proposed and Cllr Archer seconded. Agreed by all.

CHPC973/25– REPORTS FROM PARISH COUNCILLORS

The Chair opened this section of the meeting by inviting Councillors to share any updates.

Cllr Bryce said he has provided an update regarding the telegraph pole.

Cllr Coupland mentioned that well-known resident Peter King is moving and suggested sending him a letter from the Parish Council to thank him for his relentless work for the community. She said she will provide further details once available.

Cllr Martin provided some updated on footpaths.

Path 20 – As per the previous report, he submitted a report and read out the response received. It appears there is currently no funding for repairs or maintenance.

Footpath 6 – Could not be located; he noted it has been cultivated. Councillors commented that there is usually a gap left in the growth.

Path 13 – Raised the issue again due to concerns regarding sleepers. Cllr Whyman noted there is potential CIL funding; however, any request would need to be raised with the County Council and then forwarded to the District Council. He suggested that the sleepers may need to be removed completely for safety reasons.

Cllr Cole provided updates on defibrillators.
Hall Defibrillator Pads expire 23 January 2027, batteries expire 15 October 2028. The cabinet is broken and the hinge may need replacement. Clerk to order spare pads and batteries.

CHPC974/25 - CORRESPONDENCE RECIEVED

All correspondence received by the council had been circulated to members prior to this meeting.

Nothing further was introduced for discussion.

CHPC975/25– ITEMS FOR THE NEXT AGENDA

- Neighbourhood Plan update
- Precept update
- Community Council funding request

CHPC976/25- DATE OF NEXT MEETING

11th December 2025

The Chairman closed the meeting at 20:34 PM.