

HINTLESHAM & CHATTISHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 8th January 2025 at 7.30pm

PRESENT:

Les Cole	Stephanie Coupland	Debbie Archer
Caroline Bates	Ian Bryce	Choose an item.
Jamie Bostock	Peter Eaton	Choose an item.
Diane Chase	Ben Cox	Marc Rowland

APOLOGIES:

Cllrs Whyman and Hammond

IN ATTENDANCE:

Liga Sendall (Parish Clerk)
No members of the public present

Happy New year to all

The Chairman welcomed everyone to the meeting. Cllr Bostock kindly agreed to submit the report for the Village Link this month.

The Chair suggests setting up a WhatsApp group for council in case of extreme weather or emergency.

CHPC991/26– APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Whyman and Hammond prior to the meeting. Cllr Hammond will be arriving at 8PM.

CHPC992/26– TO APPROVE THE MINUTES OF THE MEETING DATED 11TH DECEMBER 2025

The minutes of the meeting had previously been circulated to all Parish Councillors via email. The Chairman asked if everyone present was happy to approve the minutes of the previous meeting held. Cllr Bates proposed their approval, and Cllr Coupland seconded the proposal. Cllr Eaton mentions, Mr White does not live on a lane, he lives on A1071. To amend the minutes.

CHPC993/26- DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA

The Chair asked if there were any declarations of interest for any items on the agenda. Cllrs Bryce, Bostock signed the declarations of interest.

CHPC994/26– MATTERS ARISING FROM MINUTES OF THE MEETING DATED 11TH DECEMBER 2025

The Chair asked Council members if they had any matters arising from the minutes.

No matters raised.

The Chair says had discussion in relation to parking in Duke street. Contacted police representative Katie Jarett, she acknowledged seeing the vehicles parked. The Chair briefs the council on the conversation had. Will get an update for the next meeting.

CHPC995/26 ADJOURNMENT FOR REPORTS FROM COUNTY AND DISTRICT COUNCILLORS' AND COMMENTS FROM MEMBERS OF THE PUBLIC

No report was received from County or District Councillors prior to the meeting.

Cllr Rowland opened this part of the meeting and advised that there was not much to report due to the festive period.

The Local Government Review is still due on the 11th. All District Councillors are opposed to the proposals. The review remains open until the 11th; however, this is not a referendum.

Suffolk residents are urged to apply for the Home Energy Fund. The deadline for applications is 18th January.

An Emergency Planning overview was noted.
There will be no Babergh meeting until the end of January.

Members of public.

The Chair opened the public session.
No members of public present
The public session closed.

CHPC996/26-PLANNING

The chair opens this part of the meeting and introduces the first application.

[SCC/0201/25/DoR – Bramford to Twinstead](#)

Any views/comments you may wish to make should be received by 14 January 2026
Councillors mention, comments have been sent previously, no further action required.

APPROVED

[DC/25/03094](#)

[1 Park View, Wilderness Hill, Hintlesham, Ipswich Suffolk IP8 3PG](#)

No further comments required.

REFUSED

DC/25/04310

[Hintlesham Golf Club, George Street, Hintlesham, Ipswich Suffolk IP8 3JG](#)

Cllrs discuss the planning, says it is not fully clear why this has been refused, considering all the other permissions granted recently.

[DC/25/01076](#)

[Land Between Belfry Cottage And Pear Tree Cottage, North Of George Street, Hintlesham, Ipswich Suffolk IP8 3NH](#)

The chair explains this application. Councillors

There is another planning come in yesterday, DC/25/05271 Hall Farm, Mill Lane, Chattisham, Ipswich Suffolk IP8 3PX

says we can either talk about it this evening. Says we can ask for extension or call an emergency meeting.

Cllrs discuss there has been much change. Nobody raises the need to call an emergency meeting.
No objections from anyone.

CHPC997/26– CIL UPDATE

The Chair has contacted the manufacturer of the LED lights, and has suggested that they send the required parts and he will arrange fitting.

Cllr Hammond arrives to the meeting at this point.

CHPC998/26- NEIGHBOURHOOD PLAN UPDATE

Cllr Bates opened this part of the meeting and explained that two documents had been circulated to Council prior to the meeting.

Council now needs to accept the proposed changes, after which the documents will be sent to Babergh. Cllr Bates explained the next steps in the process.

A provisional referendum is likely to take place in July. The majority of contributors will be eligible to call the vote.

Councillors discussed the plan and the comments received.

Cllr Coupland extended thanks to Cllrs Eaton and Bates for all the hard work they have put into progressing the plan.

Cllrs discuss the Neighbourhood plan in depth. Explains that any considerable change whilst the plan is in progress would push the end date back even further, however once it has been approved, amendments can be made to separate sections.

Councillors discussed the location of the proposed project development. Numbers have been provided to extend the housing offer; for Hintlesham, 30 homes were proposed. However, it is unclear how these figures have been calculated.

The development has an initial stage where the project must be discussed with the public before a planning application is submitted.

Cllr Eaton stated that there is a need for housing for people who are just starting out and for those who may be downsizing. He said that the Council should not turn down the opportunity if a free piece of land is being offered and suggested progressing the project as far as possible.

It was explained that the land would be held by a Community Land Trust, allowing the Council to have control, with eligibility to live there decided by community trustees. This would be affordable housing, with some properties available on up to 50% ownership. A Housing Association would be appointed to build and manage the development.

Lavenham was noted as the only area in Suffolk to have completed such a project. Cllrs Eaton and Bates stated that they had met with some of the trustees and local residents.

Cllr Chase asked whether any other local landowners had been approached to see if they would be willing to offer land for such a project.

CHPC999/26- PRECEPT 2026/27

The Clerk went through the precept figures in detail. Councillors held an in-depth discussion on several cost items, with most items being agreed.

Council was asked to approve the proposal of precept totalling £11,360. Cllr Eaton proposed, and Cllr Coupland seconded. All were in agreement, with one abstention.

CHPC1000/26– FINANCE

The Chairman read out the items on the finance section of the agenda;

Clerks Salary & Expenses	£211.64
CC grass cutting grant 2025	£1290.00
PCC (Churchyard) Hintlesham church	£460.00
Air Ambulance Donation 2026	£100.00
Community Action Suffolk – hosting will be destroyed)	£16.50 (this is edited invoice, previous £66 cheque

It was agreed on block that the finance items be paid Cllr Hammond proposed and Cllr Coupland seconded. Agreed by all.

CHPC1001/26– REPORTS FROM PARISH COUNCILLORS

The Chair opened this section of the meeting by inviting Councillors to share any updates.

Cllr Martin asks about funding that was mentioned in the previous meeting. Cllr Whyman raised this, will have to flag up in the next meeting.

Cllr Hammond reported a fallen tree, which was actioned quickly and removed. There was a question as to whether the land may belong to Suffolk County Council (SCC).

The Chair raised the housing email that had been circulated and invited suggestions on how to respond.

Regarding the Local Government Review (LGR) response, the Chair asked if everyone had read the proposed response and whether the Council was in agreement. The proposed response had been circulated and needs to be sent by Sunday 11th. The Clerk will send this out.

It was noted that Landex have put up a fence on a line that appears to be in line with a previously rejected planning application. Councillors discussed the matter and agreed to monitor the situation, with no action to be taken at this time.

CHPC1002/26- CORRESPONDENCE RECIEVED

All correspondence received by the council had been circulated to members prior to this meeting. Nothing further was introduced for discussion.

CHPC1003/26– ITEMS FOR THE NEXT AGENDA

Finance – cheque for the Link

CHPC976/25- DATE OF NEXT MEETING

12th February 2026

The Chairman closed the meeting at 20:42 PM.