HINTLESHAM & CHATTISHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 8th October
2026 at 7.30pm

PRESENT:

Les Cole	Ben Cox	Choose an item.
Ian Bryce	Stephanie Coupland	Choose an item.
John Whyman	Debbie Archer	Choose an item.
Diane Chase	Caroline Bates	Choose an item.

APOLOGIES:	**IN ATTENDANCE:**
Cllr Rowland, Cllr Eaton, Cllr Eaton, Cllr Martin	Liga Sendall (Parish Clerk) 13 members of the public present

The Chairman welcomed everyone to the meeting. Cllr Bates kindly agreed to submit the report for the Village Link this month.

CHPC1118/26– APOLOGIES FOR ABSENCE
Apologies were received from Cllr Rowland, Cllr Eaton, Cllr Eaton, Cllr Martin prior to the meeting.

CHPC1119/26– TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING DATED 10 SEPTEMBER 2026
The minutes of the Parish Council meeting held on 10 September 2026 were approved. Proposed by: Cllr Bryce. Seconded by: Cllr Cox.

CHPC1120/26- DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA
The Chair asked if there were any declarations of interest for any items on the agenda.
Cllr Bryce signed declaration of interest in relation to pylons.

CHPC1121/26– MATTERS ARISING FROM MINUTES OF THE MEETING DATED 10 SEPTEMBER 2026
No separate matters arising were recorded in the available meeting notes.

CHPC1122/26-ADJOURNMENT FOR REPORTS FROM COUNTY AND DISTRICT COUNCILLORS' AND COMMENTS FROM MEMBERS OF THE PUBLIC
County Councillor report

No report was received from the County Councillor.

District Councillor report

District Councillor monthly report for October 2026. Cllr Marc Rowland
Babergh Town and Parish Liaison meeting
A reminder that the town and parish liaison meeting will take place on Tuesday 20 October, 10am12pm at Sudbury Town Hall.
For more information or for any questions, please contact our communities' team.

Community Emergency Plans - Babergh and Mid Suffolk District Council Leaders wrote to all town and parish councils earlier this month asking them to consider putting a plan in place or reviewing their current plan to make sure it's up to date.
In recent years, Suffolk has seen a number of emergencies such as flooding, severe weather, power

outages and much more which is why we're encouraging town and parish councils to have a Community Emergency Plan in place.
Having a plan in place does not remove the responsibility from emergency services and local authorities, but they do play a vital role in the first few hours of an incident occurring by calling on already established networks and local knowledge.
Council leaders wrote to all town and parish councils earlier this month asking them to consider putting a plan in place or reviewing their current plan to make sure it's up to date. Please encourage your town and parish councils to act now.
Find more information on Community Emergency Plans via the Suffolk Reslience Forum or contact Emergency Planning Officers at Suffolk Joint Emergency Planning Unit.

Babergh recreation projects set to receive cash boost- Two outdoor recreation projects designed to keep people fit and healthy are to each receive a share of more than £100k from Babergh District Council following the latest round of Community Infrastructure Levy (CIL) funding.

Free classes to help older people improve their balance - Older people in Suffolk are being encouraged to take part in free exercise classes to help improve
balance, fitness and flexibility. Feel Good Suffolk gets behind national Stoptober campaign
Any further questions then please do not hesitate to contact via email.

Members of public.
The Chair opened the public session.

Richard Cowley asked whether the Parish Council had received any information regarding the pre-application meeting between Babergh District Council and the developer concerning land east of Duke Street. It was confirmed that the Parish Council had not received information, as the pre-application process is confidential.

Richard Cowley also asked when the referendum on the Neighbourhood Plan would take place. Councillor Caroline Bates explained that the Parish Council was awaiting a date from Babergh District Council, which controls the process.

A question was raised regarding publication of Parish Council minutes. It was explained that formal minutes are published once approved at the following month's meeting. An earlier summary of each meeting may appear in the Village Link, but this does not constitute the formal minutes.

It was requested for the Parish Council to consider donation to the opposition group to fund external planning consultant expenses. The Chair will review this request.

David Marsh raised concerns regarding Footpath 20, which had been closed for a number of months.

A further question was raised regarding the apparent lack of enforcement action concerning buildings erected in Lorford Close contrary to the relevant planning permission.

ACTION: Chair to follow up the position regarding planning enforcement at Lawford Close.

CHPC1123/26-PLANNING
DC/26/03779 – Glebe Cottage, Duke Street, Hintlesham, Ipswich, Suffolk IP8 3PW

Householder application for a single-storey outbuilding proposed in the garden of Glebe Cottage. The application was considered by the Council and no objections were raised.

DC/26/0294

A late planning item was raised. The Parish Council requested that the application be carried forward to the next meeting for consideration.

CHPC1124/26 – NEIGHBOURHOOD WATCH

Councillor Diane Chase and member of public Elaine Marsh provided an update following research into establishing a formal Neighbourhood Watch scheme. It was considered that the formal arrangements were too complicated and were not particularly appropriate for a small village.

The alternative Police Connect initiative was discussed and supported as a more suitable means of enabling residents and Suffolk Police to exchange information about local concerns.

CHPC1125/26 – PRESENTATION OF PROPOSAL OF 20 NEW DWELLINGS AT BIRCH FARM

Jack Wilkinson gave a presentation outlining proposals for residential development at Birch Farm. The proposal comprised 20 new homes on a 1.2-hectare site, including 7 affordable homes. Of the 20 proposed dwellings, 13 would be two-bedroom properties.

Feedback and questions from those present focused particularly on:

- the proposed pedestrian access;
- proposed cycle access routes; and
- traffic speed on the surrounding road network.

The developer invited residents to review further information on the scheme, including the site location plan, indicative layout and connectivity plan, and to provide feedback. Comments received would contribute towards the Statement of Community Involvement accompanying any future application to Babergh District Council.

CHPC1126/26 – AGAR: TO RECEIVE AND NOTE THE EXTERNAL AUDITOR'S REPORT AND CERTIFICATE FOR THE YEAR ENDED 31 MARCH 2026

The External Auditor's Report and Certificate for the year ended 31 March 2026 was received and noted. The external audit had been finalised.

CHPC1127/26– FINANCE

The following payments were presented for approval:

ICO – GDPR renewal	£52.00
Elan City – radar speed sign (approval carried forward from previous month)	£2,267.99
Clerk's salary and expenses – September	£254.99
Littlejohn – external audit fee	£252.00

Proposed by: Cllr Archer. Seconded by: Cllr Cox.

CHPC1128/26– REPORTS FROM PARISH COUNCILLORS

Councillor Ian Bryce reported that works associated with the installation of pylons on his land were noisy and were expected to continue for approximately two years. The previously closed footpath was now open but could be closed again where necessary for safety reasons.

Councillor Diane Chase provided an update from the latest Police Forum. It was reported that there was very little recorded crime within the villages. Issues elsewhere in the local area included low-level criminal damage, vehicle theft and drug-related activity in Hadleigh. Fifteen children had reportedly been warned regarding antisocial behaviour. Shoplifting offences in Ipswich were being actively targeted.

It was also noted that if a person is under threat and unable to speak after dialling 999 from a mobile telephone, pressing 55 when prompted will transfer the call to the police Silent Solution system.

Damage to fencing along Footpath 40 from Duke Street had been reported. Water leaks at Silver Hill and Duke Street had been reported. ACTION: Chair to follow up the reported water leaks. The Chair: The Council remained awaiting confirmation from Babergh District Council regarding the date for the Neighbourhood Plan referendum. Once the referendum date was confirmed, information would be circulated to encourage as many households as possible to participate. **CHPC1129/26- CORRESPONDENCE RECEIVED** All correspondence received by the Council had been circulated to members by email. **CHPC1130/26– ITEMS FOR THE NEXT AGENDA** Planning application DC/26/0294, carried forward from the October meeting. Update regarding planning enforcement at Lorford Close. Update on the Neighbourhood Plan referendum date, if available. Follow-up regarding reported water leaks at Silver Hill and Duke Street. **CHPC1131/26- DATE OF NEXT MEETING** **The next Parish Council meeting will be held on Thursday 12th November 2026.** The Chair closed the meeting at 20:35 pm.	