

HINTLESHAM & CHATTISHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall

On Thursday 12th March 2025 at 7.30pm

PRESENT:

Les Cole	Stephanie Coupland	Debbie Archer
Caroline Bates	Ian Bryce	Jim Hammond
Trevor Martin	Peter Eaton	Choose an item.
Diane Chase	Ben Cox	Choose an item.

APOLOGIES:

Cllr Jamie Bostock. Cllr Mark Rowland

IN ATTENDANCE:

Liga Sendall (Parish Clerk)

13 members of the public present

The Chairman welcomed everyone to the meeting. Cllr Eaton kindly agreed to submit the report for the Village Link this month.

The Chair introduced the rules for parish Council meeting. All members of the council introduced themselves to the public.

CHPC1020/26– APOLOGIES FOR ABSENCE

Apologies were received from Cllr Bostock and Cllr Marc Rowland prior to the meeting.

CHPC1021/26– TO APPROVE THE MINUTES OF THE MEETING DATED 12TH February 2026

The minutes of the meeting had previously been circulated to all Parish Councillors via email. The Chairman asked if everyone present was happy to approve the minutes of the previous meeting held. Cllr Archer proposed their approval, and Cllr Eaton seconded the proposal.

CHPC1009/26 to edit to say: *'this could be included in the schedule 106 agreement'*.

CHPC1022/26- DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA

The Chair asked if there were any declarations of interest for any items on the agenda. Cllr Bryce, signed the declarations of interest.

CHPC1023/26– MATTERS ARISING FROM MINUTES OF THE MEETING DATED 12TH February 2026

The Chair asked Council members if they had any matters arising from the minutes.

No matters raised.

CHPC1024/26-ADJOURNMENT FOR REPORTS FROM COUNTY AND DISTRICT COUNCILLORS' AND COMMENTS FROM MEMBERS OF THE PUBLIC

No report received prior to the meeting.

No district Cllr present

District Cllr John Whyman leaves the room at this point

Members of public.

The Chair opened the public session.

Richard Rowley– Chair of the Spring Meadow opposition group, addressed the Council. He advised that approximately 80 residents attended a meeting on Monday and were strongly opposed to any potential development at Spring Meadow. He stated that the proposal was against the wishes of the community and raised concerns regarding a landowner being a member of the Parish Council, calling for their resignation.

The Chair responded that Spring Meadow has not been put forward as a planning application and that the Parish Council is not privy to any further information than is available publicly. The Chair stated that the Council is not aware of any development proposal being submitted and noted that such development would conflict with the emerging Neighbourhood Plan.

Cllr Eaton explained that the public event scheduled for 26 March is not a consultation on a planning application, but an engagement exercise to gather residents' views on what the village may require in the event of any future development. He explained the Call For Sites process, and stated that none of the sites had been assessed as appropriate by Babergh DC at this point. The results were expected to be published in Spring 2016, and this would be followed by a public consultation on the assessed sites.

A member of the public asked whether the Parish Council would approve a planning application if one were submitted. Cllr Bryce stated that the Council has recently supported linear development and has not agreed to any other proposals.

Cllr Eaton and Cllr Bates commented that the Neighbourhood Plan is intended to support the village's preference for linear development and is being progressed as quickly as possible.

A member of the public asked whether all linear development options had been exhausted. Councillors advised that all options within the settlement boundary have been exhausted.

Cllr Eaton commented that figures mentioned relating to 100 houses reflect Government housing requirements over a 20-year period and were indicative only.

A member of the public (Paul Roberts) stated that the Parish Council opposes proposals not in line with linear development and repeated the call for a councillor to resign.

The Chair advised that the Council had held an Extraordinary Meeting regarding the resignation of Cllr Bostock, and that this resignation had been accepted.

A member of the public asked whether the Parish Council could offer professional planning expertise on any proposed development. The Chair advised that the Parish Council does not have professional planning expertise.

Cllr Coupland advised that the Council is unable to comment further as there is currently no planning application submitted. Cllr Eaton said that as Planning Lead for the PC, he would be happy to answer by e mail, any question that was planning related, but would not comment as a private individual.

Cllr Archer noted that this land is not new and has previously been included in Call for Sites submissions.

The chair closed the public meeting.

CHPC1025/26- SPRING MEADOWS CONSULTATION – moved forwards

The Chair opened this item.

Councillors discussed the proposed backfill development and agreed that the Council is opposed to the proposal, as the scale and location are considered too large for the villages.

Cllr Bates advised that Part 2 of the Neighbourhood Plan, expected in late spring, will address housing numbers. She noted that there may be a need to consider options beyond purely linear development due to limited remaining opportunities for further linear housing.

It was proposed by Cllr Eaton, seconded by Cllr Bryce, and resolved unanimously that the Parish Council objects to the backfill development due to its scale and location.

Paul raised an issue regarding speeding. The Chair advised that this would be addressed under the relevant agenda item and moved the meeting on.

Cllr John Whyman returned to the meeting at this point.

CHPC1026/26-PLANNING

The chair opens this part of the meeting.

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[DC/25/05007](#)

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The item briefly discussed – both planning applications are for the same application which where both granted. Item closed

CHPC1027/26– CIL UPATE

There was no update on CIL. The Clerk noted that the Annual CIL Return will need to be completed and submitted after April.

CHPC1028/26- NEIGHBOURHOOD PLAN UPDATE

Cllr Bates opened this part of the meeting.

It was noted that all Neighbourhood Plan submissions have now been sent. Further consultation is due to open on 23 March. Cllr Bates will publish an update on the Parish Council website and encouraged residents to submit comments on the Plan. A brief overview of the timeline and next steps was provided.

Paper copies of the Neighbourhood Plan are available for anyone who requires them. Cllr Bates can provide copies, and the Chair confirmed that he will also hold a copy.

Cllr Whyman suggested applying for a grant from Babergh District Council. It was noted that the Cabinet Member for Planning was unsure how the grant would be distributed. The maximum grant available is £20,000, and the Director of Planning will decide how funding is allocated.

Councillors discussed Babergh District Council's housing expectations and the changing nature of housing requirement figures, which remain subject to consultation. The Chair asked whether it would be worthwhile submitting a grant application. Cllr Whyman advised that it would be worthwhile to enquire and suggested writing to Paul Bryant.

Cllr Whyman further commented that housing expectations are likely to change over time and will remain subject to consultation.

CHPC1029/26- TRAFFIC SPEED SURVEY ON A1071

The Chair opened this item and advised that a request had been received from residents regarding a speed survey. It was noted that Cllr Hudson has agreed to fund the survey at a cost of £600.

The speed monitoring equipment was installed on 9 March and will remain in place until 18 March.

The Chair confirmed the agreed locations for the monitoring strips and advised that Suffolk Highways will provide the Council with a copy of the survey data, together with any recommendations regarding additional signage if required.

Cllr Bryce commented that further speed limit measures may not be necessary, as planned pylon works will result in approximately five weeks of traffic lights in the area.

It was noted that no further update is available at this time.

CHPC1030/26- HOUSING NEEDS ASSESSMENT

Cllr Bates provided a brief update on the Community Land Trust. She advised that several meetings have taken place regarding the assessment. The key message is that nobody will support development only where there is evidence of housing need, based on a housing survey sent to all residents. The focus would be on affordable housing, potentially delivered as a small-scale cul-de-sac development on an isolated 5-acre field. This is not backfill development.

Cllr Chase noted that some residents have expressed concerns about the proposed location.

Cllr Bates stated that if a housing survey is undertaken, the results would need to be made public. She also confirmed that the landowner has submitted the site through the Call for Sites process. Cllr Chase asked whether alternative sites have been considered.

Cllr Bates advised that the site does not flood and has good accessibility.

Cllr Whyman highlighted that the land is being offered free of charge and should therefore be considered. Cllr Eaton clarified that the proposal is for social housing only, intended for rent, aimed at attracting younger people to the village and providing opportunities for older residents to downsize. It was noted that progressing the scheme is timely challenging. Fact-finding has been completed. Cllr Bates will ask the landowner whether an alternative site is available. It was agreed that any development would require the support of a housing association and a housing needs survey. Suggestions included considering alternative locations before making further decisions. Cllr Bryce commented that a previous housing needs survey had limited uptake: 10 people expressed interest, but only one ultimately moved into the houses built.

CHPC1031/26– STANDING ORDERS

The chair opens this part of meeting.

Most members suggest they haven't read it – will move to next meeting.

CHPC1032/26– FINANCE

The Chairman read out the items on the finance section of the agenda;

Clerks Salary & Expenses	£211.64
Chair Allowance - expenses	£50.00
Link	£802.00
Neighbourhood plan P4P	£2,160.00

It was agreed on block that the finance items be paid Cllr Bryce proposed and Cllr Archer seconded. Agreed by all.

CHPC1033/26– REPORTS FROM PARISH COUNCILLORS

The Chair opened this section of the meeting by inviting Councillors to provide updates.

Cllr Bryce reported a recent accident and noted that there may be hold-ups when pylons are installed.

Cllr Coupland advised that a new bank account has been opened for the Village Link.

Cllr Martin provided an update on the Suffolk Highways reporting tool: there are no outstanding footpath issues, though some reported instances have dropped off the website. He also mentioned a pothole on Duke Street, which is currently under investigation, and suggested writing to Suffolk Highways to request improvements to the reporting tool.

Cllr Whyman apologised for not having reviewed the Council policies and confirmed these will be reviewed for the next meeting.

The Chair advised that SALC have offered courses for councillors. He also confirmed that correspondence sent to Cllr Hudson regarding a pedestrian crossing is still under review to determine costs.

Regarding cones on Duke Street, the Chair noted that contractors were replanning the pavement works; the cones were removed, and no work took place at that time. The Chair confirmed he will be attending the upcoming public consultation.

CHPC1034/26- CORRESPONDENCE RECIEVED

All correspondence received by the council had been circulated to members prior to this meeting.

CHPC1035/26– ITEMS FOR THE NEXT AGENDA

Standing orders

Land east of duke street after public consultation.

CHPC1036/26- DATE OF NEXT MEETING

10th April 2026 The Chairman closed the meeting at 20:35 PM.	
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