

HINTLESHAM & CHATTISHAM PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Meeting Room of the Community Hall
On Thursday 9th April 2026 at 7.30pm

PRESENT:

Les Cole	Stephanie Coupland	Debbie Archer
Caroline Bates	Ian Bryce	Jim Hammond
Trevor Martin	Peter Eaton	Choose an item.
Diane Chase	Ben Cox	Choose an item.

APOLOGIES:

Cllr Whyman

IN ATTENDANCE:

Liga Sendall (Parish Clerk)

6 members of the public present

The Chairman welcomed everyone to the meeting. Cllr Hammond kindly agreed to submit the report for the Village Link this month.

CHPC1037/26– APOLOGIES FOR ABSENCE

Apologies were received from Cllr Whyman prior to the meeting.

CHPC1038/26– TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING DATED 12TH March 2026 AND EXTRAORDINARY MEETING 12TH March 2026

The minutes of the both meetings had previously been circulated to all Parish Councillors via email. The Chairman asked if everyone present was happy to approve the minutes of the previous meetings held. Cllr Hammond proposed the approval for Parish Council meeting minutes, and Cllr Bryce seconded the proposal.

Cllr Eaton proposed the approval for extraordinary meeting minutes and Cllr Chase seconded the proposal.

CHPC1039/26- DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA

The Chair asked if there were any declarations of interest for any items on the agenda. Cllr Bryce signed the declarations of interest.

CHPC1040/26– MATTERS ARISING FROM MINUTES OF THE MEETING DATED 12TH March 2026

The Chair asked Council members if they had any matters arising from the minutes.

No matters raised. Cllr Eaton will send slight amendment to the minutes as discussed in the meeting.

CHPC1041/26-ADJOURNMENT FOR REPORTS FROM COUNTY AND DISTRICT COUNCILLORS' AND COMMENTS FROM MEMBERS OF THE PUBLIC

No report received prior to the meeting.

No district Cllr present

Members of public.

The Chair opened the public session.

Richard Cowley asked whether the Parish Council could share its reflections following the public consultation event held on 26 March regarding the proposed development. The Chair confirmed this proposed development is against Neighbourhood plan the Parish council are developing.

Mr Cowley asked how many people attended the consultation event. The Chair advised that the number was an estimate due to multiple entrances, however approximately 170 people were recorded using a clicker counter.

The Chair further advised that 118 people were canvassed, with responses recorded as follows:

94 opposed

8 impartial

8 in support

The Chair explained that some attendees declined to provide their name.

Mr Cowley then asked whether the Neighbourhood Plan was “meaningless”, stating that he believed Matt Bostock had said this. Matt clarified that this was not what he had said, and explained that the Neighbourhood Plan is not yet adopted.

The Chair explained that the Neighbourhood Plan is currently progressing through the required process.

Mr Cowley asked why the Parish Council was continuing to progress the Neighbourhood Plan if it does not meet Babergh Council requirements.

Matt responded that in his opinion the Plan has not yet been adopted and may contain areas that require further work. He clarified that this was his personal view and that he is not the independent examiner.

Mr Cowley asked whether the Plan is supported by Babergh District Council and whether it is the right approach.

The Chair responded that the purpose of the Neighbourhood Plan is to identify the needs of parishioners and to create a document to help shape future development within the village. The Chair advised that it will require further shaping as it progresses. Cllr Caroline Bates stated that the Neighbourhood Plan must be taken into account and cannot be adopted until it has passed a referendum, which is anticipated in the summer.

Mr Cowley commented that more people attended the public consultation than completed the Neighbourhood Plan questionnaire.

Cllr Peter Eaton stated that there are limited actions available to Parish Councils.

Mr Cowley commented that backfill developments are occurring nationally and that he felt parish councils should work together to oppose such developments.

The Chair responded that the Parish Council has limited influence in such matters.

Angeline Barnes asked whether there was an indication of when the land would be accepted or entered into the Call for Sites register. The Chair advised that this may be later in the summer and that the Parish Council would be notified and would update residents accordingly.

Matt thanked everyone who attended the consultation event and took the time to share their views. He advised that comments are currently being reviewed and that updates will be provided in due course.

The chair closed the public meeting.

CHPC1042/26-PLANNING

The chair opens this part of the meeting.

Planning appeal - AP/26/00015 - Hintlesham Golf Club, George Street, Hintlesham, Ipswich Suffolk IP8 3JG
[DC/25/04310](#)

The Chair explained the details of the planning appeal and what the original planning application involved.

The Chair asked whether the Parish Council wished to submit any further comments in response to the appeal.

Cllr Eaton explained the reasons why the original application had been refused and confirmed that the Parish Council had already submitted the relevant comments at the appropriate stage.

It was noted that no supporting wording or documentation had been provided with the appeal submission at that time, therefore the Parish Council was unable to review the grounds of appeal in detail.

No further action was agreed.

CHPC1043/26– CIL UPATE

No current update

CHPC1044/26 – NEIGHBOURHOOD PLAN UPDATE

Cllr Bates opened this part of the meeting.

It was noted that the information is now available on the website and the Council is awaiting further comments.

Cllr Whyman had previously advised that there may be additional funding available. However, it was noted that there is currently no agreed process in place for how any funding would be allocated.

The Council confirmed that an external assessor has been agreed. The assessor is a person from the local area.

CHPC1045/26- PROPOSED DEVELOPMENT ON LAND EAST OF DUKE STREET

Cllr Brice proposed that this matter be kept off the agenda until a formal planning application is received.

Councillors agreed.

The Chair noted that the public meeting was well attended. Councillors discussed attendance at the event.

Cllr Eaton commented that the venue was not large enough for the number of attendees and that access to display boards was difficult. Other councillors echoed these concerns.

Cllr Coupland noted that it was interesting that some attendees had not previously attended other events in the past. She also commented that some individuals displayed a challenging or aggressive manner during discussions.

CHPC1046/26– STANDING ORDERS

It was agreed that a working party be established. The members appointed to the working party are: Les Cole, Cllr Stephanie Coupland, Cllr Caroline Bates, and Cllr Peter Eaton.

CHPC1047/26– FINANCE

The Chairman read out the items on the finance section of the agenda;

Clerks Salary & Expenses (post)	£211.64 + £13.92
Refund for incorrect payment BMSDC	£50.00

It was agreed on block that the finance items be paid Cllr Bryce proposed and Cllr Archer seconded. Agreed by all.

CHPC1048/26– REPORTS FROM PARISH COUNCILLORS

The Chair opened this section of the meeting by inviting Councillors to provide updates.

Cllr Bates reported on Community Land Trust matters and advised that she had spoken with a landowner. There is the possibility of an additional parcel of land on the street.

It was noted that this site has not been submitted to the Call for Sites process. Cllr Bates explained that, if the proposal gains support from the Council, further consideration would be given and the matter would be brought back for discussion.

It was noted that the site would not meet all development criteria, including its distance from the school. Councillors discussed that, whilst the location may be considered safer, there was uncertainty as to wider public opinion.

Cllr Martin reported that he had written to Suffolk Highways with suggestions for improvements to their reporting systems and online tools. He confirmed that he had received a response indicating that this will be reviewed.

He also noted that previously identified unsafe sleepers have now been removed from a footpath..

The Chair raised concerns regarding Playing field, Hintlesham, where members of the public had reported a high level of dog fouling. They suggested the installation of an additional dog waste bin. Suggested to get another dog bin. Councillors discussed the matter and expressed the view that, as existing general waste and dog waste bins are already provided, additional provision was unlikely to

resolve the issue. It was agreed that the cost of installing further bins would not be justified. The Chair provided an update on the pedestrian crossing project and confirmed that a response had been received regarding the quotation process. It was noted that, due to the upcoming election period, works have been delayed. Councillors discussed whether some preparatory works could be carried out in advance, and noted that funding could be considered from CIL monies.

The Chair also advised that on 20 April, contractors (Premier Works) will be carrying out overnight trimming works from the corner of the A1071 to Duke Street

Finally, the Chair reported on development works involving five bungalows on Duke Street by Landex. It was noted that although permission to enlarge plots had been refused, additional structures appear to have been constructed that were not included in the approved plans. Councillors expressed concern that this may represent a breach of the approved planning permission.

CHPC1049/26- CORRESPONDENCE RECIEVED

All correspondence received by the council had been circulated to members prior to this meeting.

CHPC1050/26– ITEMS FOR THE NEXT AGENDA

CHPC1051/26- DATE OF NEXT MEETING

Date of next meeting – 14th May 2026

Annual Parish Meeting – Chattisham Church 6pm

Annual Parish Meeting – Hintlesham Community Centre 7pm

AGM Community Centre – 7:30pm

The Chairman closed the meeting at 20:22 PM.