

HINTLESHAM & CHATTISHAM PARISH COUNCIL

MINUTES of the Parish Council Extraordinary Meeting held in the Meeting Room of the Community Hall On **Monday 22nd June 2026 at 10.15am**

PRESENT:

Les Cole	Choose an item.	Choose an item.
Caroline Bates	Choose an item.	Choose an item.
Stephanie Coupland	Choose an item.	Choose an item.
Peter Eaton	Choose an item.	Choose an item.

APOLOGIES:

n/a

IN ATTENDANCE:

Liga Sendall (Parish Clerk)

No members of the public present

The Chairman welcomed those present and confirmed that the meeting was quorate.

CHPC1086/26– APOLOGIES FOR ABSENCE

No apologies received, however the extraordinary meeting was expected to be brief.

CHPC1087/26- DECLARATION OF INTEREST ON ANY ITEMS ON AGENDA

There were no declarations of interest in respect of the items on the agenda.

CHPC1088/26– To receive the Internal Auditor's Report for the year ended 31 March 2026

The Council received and noted the Internal Auditor's Report for the financial year ended 31 March 2026. The Internal Auditor concluded that the Council's systems of internal control and accounting records were satisfactory.

CHPC1089/26- To consider and approve Section 1 and Section 2 of the AGAR (Annual Governance and Accountability Return) and to sign the AGAR 2025/2026 return

It was RESOLVED to approve Section 1 (Annual Governance Statement) of the AGAR for the year ended 31 March 2026.

It was further RESOLVED to approve Section 2 (Accounting Statements) of the AGAR for the year ended 31 March 2026.

The Chairman and the Clerk signed the AGAR, the Clerk was authorised to submit the completed return and supporting documents to the external auditor..

CHPC1090/26- To approve the dates for the exercise of public rights.

It was RESOLVED to approve the period for the exercise of public rights. The Clerk was instructed to publish the Notice of Public Rights on the Council's website and noticeboards.

CHPC1091/26- DATE OF NEXT MEETING

Date of next meeting – 9th July 2026

The Chairman closed the meeting at 10:26 AM.