



Chattisham and Hintlesham Parish Council

Grants Policy

Chattisham and Hintlesham Parish Council will consider applications for grants from voluntary groups or charitable organisations.

To qualify for an award the applicant must be able to demonstrate that any funding from Chattisham and Hintlesham Parish Council will benefit the Parish, or residents of the Parish.

Grant applications will be dealt with by the Full Parish Council and will be awarded at the discretion of the Council .

Applications can and will only be considered if sufficient monies are available in the Parish Council general reserve within the precept.

In determining the validity of an application, the Council will refer to the following guidelines:

Applications will be considered for the following purposes: -

1. For the purpose of purchasing equipment either in part or in full.
2. For training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
3. For activities that raise the profile of the area.
4. For running or start-up costs of a community group.
5. For hosting special events or celebrations.
6. For the provision of recreational facilities.

Conditions: -

1. Grants **will not** be awarded to individuals.
2. The award must be used for the purpose for which the application was made.
3. If the group is unable to use the award for the stated purpose, all monies must be returned to Chattisham and Hintlesham Parish Council.
4. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If the Parish Council are not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.
5. Donations to Registered Charities in response to a general fundraising appeal will not generally be considered.
6. Groups operating outside the parish boundary will not be considered.
7. Applications for grants must be received by the November Parish Council meeting to be included in the budget/precept. Grant Awards will then be made at the Parish Council meeting in January.
8. Applications must be made in writing stating clearly the purpose of the grant with the relevant cost analysis.

Eligibility: -

1. Any Charity, Voluntary Group or Community Organisation within the Parish that are of benefit to the Community, with the following provisos:
 - The Parish Council **will not** fund activities that it considers to be the responsibility of a Statutory Authority.
 - The Parish Council **will not** fund activities intending to support or oppose any particular political party or to discriminate on the grounds of race, religion or disability.
 - Private organisations operating as a business to make a profit **will not** be considered.