

## **Procedure for Nomination of Executive Committee Members and Officers at the AGM**

All candidates for a position on the Committee or as an Officer shall be a member of the Parish of Hintlesham and Chattisham and shall be nominated by a member of the Parish and seconded by another member of the Parish.

The nomination shall be made in writing and counter-signed by the candidate. A form shall be available from the Secretary of the Committee.

The nomination shall be received by the Secretary no less than *one week* prior to the date of the AGM.

Members are elected annually and the above applies both to new candidates and candidates standing for re-election.

### **NOMINATION FORM**

Name of Candidate \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

I confirm that I live in the Parish of Hintlesham and Chattisham and that I agree to the nomination as a member of the Executive Committee of the HCCC / as an Officer of the

Executive Committee (*state position/s*) \_\_\_\_\_

Signed \_\_\_\_\_

Proposer \_\_\_\_\_ Seconded by \_\_\_\_\_

Contact details \_\_\_\_\_

\_\_\_\_\_